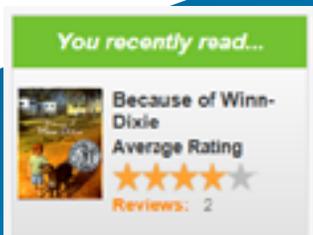
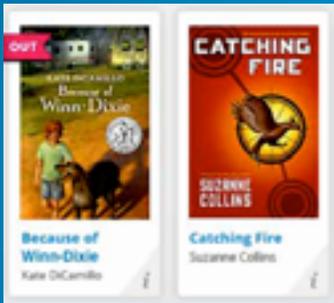


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Quick Reference Guide



Recently Read: Brings the patron into the eBook they were last reading. If the title is currently unavailable, patrons will see the eBook's title details.

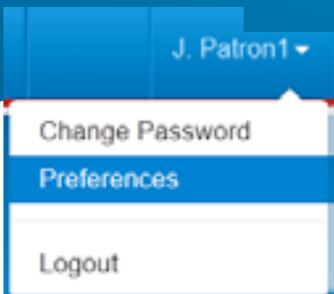


Cover

Cover View: Changes the presentation of titles on FollettShelf from List View to display the eBook covers in rows and without annotation. The number of covers shown per row will vary based on the device and screen size.

List

List View: Changes the presentation of titles on FollettShelf from Cover View to include the annotation beside the

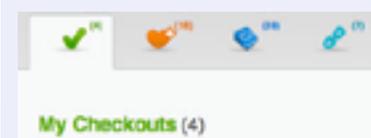


Preferences: Change password*, select default reading experience (for Desktop, Tablet and Mobile device experiences), log out of FollettShelf.

*Follett Destiny users must change their passwords through Destiny.



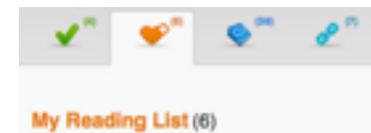
Bookbag: Opens the patron's personal section of FollettShelf where they manage checkouts, reading list, view their reading history, and access digital resources.



My Checkouts: Provides a list of the patron's current checkouts. From here they can manage early returns.



Early Return: Used by the patron to return a Follett eBook by ending the circulation period prior to the due-date.



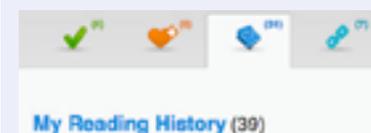
My Reading List: View and manage the list of Follett eBooks added to My Reading List by a patron. Options include check availability, checkout or remove a title.



Checkout: Checks out the eBook from within a patron's My Reading List.



Remove: Deletes an item from the My Reading List.



My Reading History: View all of the eBooks you've opened while using your FollettShelf account.



Digital Resources Links: Access select digital resources such as databases, audio books, etc. that your school has purchased from Follett.