



MEASURE BB  
CITIZENS' OVERSIGHT COMMITTEE

Meeting Minutes  
August 5, 2024

The Measure BB Citizens' Oversight Committee met on Monday, August 5, 2024, at 6:00 p.m. at MVUSD District Support Center, 41870 McAlby Court, Murrieta CA 92562

Committee Members Present: Paul Parker, Karen Michaud, Vincent Murray, Patricia Watson, Amber Perez, Wesley Burchartz and Steve Briggs.

Committee Members Absent: Robert Gonzalez and Maribel Larios

District Staff Present:

Darren Daniel, Deputy Superintendent  
Jose Contreras, Director of Facilities  
Jonathan Pratt, Chief Technology Officer  
James Whittington, Chief Financial Officer  
Tami Slagill, Deputy Superintendent's Secretary

**A. PRELIMINARY**

1. **Call to Order:** Paul Parker called the meeting to order at 6:00pm.
2. **Welcome:** Darren Daniel, Deputy Superintendent welcomed everyone.
3. **Appointment of Committee Members:** Vincent Murray motioned to appoint Steve Briggs and Robert Gonzalez to the committee. Wesley Burchartz seconded the motion.

Motion passed by the following vote:

Yes	Paul Parker	Yes	Vincent Murray
Yes	Patricia Watson	Yes	Karen Michaud
Yes	Amber Perez	Yes	Wesley Burchartz
Abstain	Steve Briggs	Absent	Robert Gonzalez
Absent	Maribel Larios		

4. **Roll Call and Establishment of Quorum:** A quorum was established with 7 members present and 2 members absent.



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**5. Nomination of Committee Chairperson:**

Motion made by Patricia Watson to elect Paul Parker the Chairperson. Motion Seconded by Wesley Burchartz.

Motion passed by the following vote:

Yes	Paul Parker	Yes	Vincent Murray
Yes	Patricia Watson	Yes	Karen Michaud
Yes	Amber Perez	Yes	Wesley Burchartz
Yes	Steve Briggs	Absent	Robert Gonzalez
Absent	Maribel Larios		

**6. Nomination of Committee Vice-Chairperson:**

Motion made by Paul Parker to elect Patricia Watson the Vice-Chairperson. Motion Seconded by Wesley Burchartz.

Motion passed by the following vote:

Yes	Paul Parker	Yes	Vincent Murray
Yes	Patricia Watson	Yes	Karen Michaud
Yes	Amber Perez	Yes	Wesley Burchartz
Yes	Steve Briggs	Absent	Robert Gonzalez
Absent	Maribel Larios		

**7. Approval of Agenda:**

Motion by Karen Michaud/ Second by Patricia Watson

Motion passed by the following vote:

Yes	Paul Parker	Yes	Vincent Murray
Yes	Patricia Watson	Yes	Karen Michaud
Yes	Amber Perez	Yes	Wesley Burchartz
Yes	Steve Briggs	Absent	Robert Gonzalez
Absent	Maribel Larios		

**8. Approval of Minutes: April 15, 2024**

Motion by Wesley Burchartz / Second by Karen Michaud

Motion passed by the following vote:

Yes	Paul Parker	Yes	Vincent Murray
Yes	Patricia Watson	Yes	Karen Michaud
Yes	Amber Perez	Yes	Wesley Burchartz
Yes	Steve Briggs	Absent	Robert Gonzalez
Absent	Maribel Larios		



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**B. PUBLIC COMMENTS**

No public comment

**C. GENERAL ITEMS – Presentation Attached.**

	<b>TOPIC</b>	<b>ITEM TYPE</b>	<b>PRESENTER</b>
1.	Financial Update	Information	James Whittington
2.	Project Updates	Information	Jose Contreras

**D. SCHEDULE NEXT MEETING**

Next Meeting will be November 4, 2024 at 5:00pm at Murrieta Elementary School.

**E. ADJOURNMENT**

Meeting adjourned at 6:55pm.

Reviewed and Approved:

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Paul Parker  
Citizens' Oversight Committee Chair



# Measure BB Citizen's Oversight Committee

August 5, 2024



**MURRIETA VALLEY**  
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# Financial and Compliance Oversight of Measure BB

James Whittington, Chief Financial Officer

# Citizens' Bond Oversight Committee



The citizens' oversight committee shall convene to provide oversight for, but not be limited to, both of the following:

- (1) Ensuring that bond revenues are expended only for the purposes described in paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- (2) Ensuring that, as prohibited by subparagraph (A) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses.

In furtherance of its purpose, the citizens' oversight committee may engage in any of the following activities:

- (1) Receiving and reviewing copies of the annual, independent performance audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- (2) Receiving and reviewing copies of the annual, independent financial audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- (3) Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- (4) Receiving and reviewing copies of any deferred maintenance proposals or plans developed by a school district or community college district, including any reports required by Section 17584.1.
- (5) Reviewing efforts by the school district to maximize bond revenues by implementing cost-saving measures, including, but not limited to, all of the following:
  - (A) Mechanisms designed to reduce the costs of professional fees.
  - (B) Mechanisms designed to reduce the costs of site preparation.
  - (C) Recommendations regarding the joint use of core facilities.
  - (D) Mechanisms designed to reduce costs by incorporating efficiencies in school site design.

# Measure BB Audits



**MURRIETA VALLEY**

- Audited annually by an independent auditor. ( CWDL effective with the June 30, 2024 year, previously Eide Bailly)
  - Perform a financial and a performance audit
  - Performance audit contains specific audit procedures performed by the auditor required by state statute (Proposition 39)
  - These performance procedures are spelled out explicitly in the audit report
  - Recent audits are available [here](#)

# Measure BB Expenditure Reports



**MURRIETA VALLEY**

- Provided each meeting to CBOC. See handout
- Includes all financial activity for the year until the year is closed (September)
- Differentiates expenditures by major category as specified in the Measure BB ballot language:
  - Technology Infrastructure
  - Technology Devices
  - Capital Facilities
- Reminder-
  - Financial accounting differs from project accounting due to project cadence and timing. Projects typically extend beyond the 6/30 financial cutoff, and we plan for the full project to be completed until we know the actual amount of work completed – designed this way to ensure we do not overspend. Financial accounting is a snapshot in time.





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# Financial Status of Measure BB

# Measure BB Status



**MURRIETA VALLEY**

- Election authorized issuance of \$98M of bonds
- To date \$88,156,818 in bonds have been issued, remaining authorization of \$9.82M
- If issued as tax exempt the funds must be spent in 3 years
- Issuances:
  - 7/30/2015: \$38,401,818
  - 6/22/2017: \$6,755,000
  - 1/30/2020: \$12,000,000
  - 7/28/2021: \$12,000,000 (also included a refunding of \$27.645M of first issuance)
  - 7/27/2022: \$19,000,000



MURRIETA VALLEY

## Measure BB 24-25 Budget

Beginning Balance	\$12,088,303
Revenues (interest earnings)	600,000
Project Expenditures	6,064,986
Ending Balance	\$6,623,317
<i>**Amounts may change due to year end close/timing of completed work</i>	



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# Project Update

Jose Contreras, Director of Facilities

# Murrieta Elementary Project Update



# Capital Update



School Site	Project
Buchanan Elementary School, Murrieta Valley High School	Roofing – Summer 2024
Tovashal Elementary , Thompson Middle School, MCA	HVAC Projects –Summer 2024
Antelope Hills Elementary School Warm Springs Middle School Buchanan Elementary School Dorothy McElhinney Middle School (MPR)	Flooring Projects – Summer 2024
Murrieta Elementary School	Exterior Painting Project – Summer 2024
Cole Canyon Elementary School (Parking Lot Entry) Tovashal Elementary School (Bus Loop) Thompson Middle School (Front Parking Lot Drop Off Loop) Warm Springs Middle School (Bus Loop) Murrieta Valley High School (Upper Parking Lot)	Asphalt Projects 2024

# Project Highlights



**MURRIETA VALLEY**  
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Inspiring ALL Students To Think, To Learn, To Achieve and To Care



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# Thank You

Darren Daniel, Deputy Superintendent  
Jose Contreras, Director of Facilities  
Jonathan Pratt, Chief Technology Office  
James Whittington, Chief Financial Officer