

MURRIETA VALLEY UNIFIED SCHOOL DISTRICT

Student Responsible Use of Technology

The Murrieta Valley Unified School District provides students access to District technology resources, including Internet access. This document contains the Responsible Use Policy for student use of District technology resources. The District's technology resources are for educational purposes. Examples of technology usage include classroom activities, access to online curriculum, Internet research and projects, and career development. MVUSD has the right to place reasonable restrictions on the material students access or post through the system. Students are also expected to follow the rules set forth by schools, the District, and the Education Code. The Murrieta Valley Unified School District system has not been established as a public access service or public forum.

Personal Safety:

You will not post or transmit personal information about yourself or other people. You will not agree to meet with someone you have met online. You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

Illegal Activities:

You will not attempt to gain unauthorized access to any system or network or go beyond your authorized access. This includes attempting to log in through another person's account or access another person's data. These actions are illegal, even if only for the purposes of "browsing". You will not make deliberate attempts to disrupt the system or network or destroy data by spreading malware or by any other means. These actions are illegal. You will not use the system to engage in any illegal act, including but not limited to arranging for a drug sale, purchasing alcohol, engaging in criminal gang activity, or threatening the safety of another person. You will not use the system for commercial purposes or political lobbying.

System Security:

You are responsible for your account, and you should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person. You will immediately notify your teacher or other school employee if you have identified a possible security problem. Do not search for security problems, because it may be construed as an illegal attempt to gain access. Remember that as an account holder you are an important part of our security, and your good digital citizenship helps protect you and your school.

Inappropriate Language:

Restrictions against inappropriate language apply to public messages, private messages and material posted on Web pages. You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening,

or disrespectful language. You will not post information that could cause damage or a danger of disruption. You will not engage in personal attacks, including prejudicial or discriminatory attacks. You will not knowingly or recklessly post false or defamatory information about a person or organization. You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If you are told by a person to stop sending them messages, you must stop.

Electronic Communications:

The district reserves the right to monitor student use of technology, including electronic communications, within the jurisdiction of the district without advance notice or consent. Content created using district technology, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use.

Electronic Communications Considerations:

- Do be brief. Fewer people will bother to read a long message.
- Do minimize spelling errors and make sure your message is easy to understand and read.
- Do use accurate and descriptive titles for your communications. Tell people what it is about before they read it.
- Do get the most appropriate audience for your message, **not** the widest.
- Do remember that humor and satire is very often misinterpreted.
- Do be cautious in using “reply all”.
- Do cite references for any facts you present.
- Do keep signatures brief.
- Do pause before sending any electronic communication as it **cannot** be “unsent”.

Plagiarism and Copyright Infringement:

You will not plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writing of others and presenting them as if they were yours. You will respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, you should follow the expressed requirements. Copyrighted material may be used provided copyright laws are observed and protected in that use. If you are unsure whether or not you can use a work, you should request written permission from the copyright owner.

Access of Inappropriate Material:

The District’s Responsible Use Policy prohibits inappropriate use of technology including, but not limited to, accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or

disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs. If you mistakenly access inappropriate information, you should immediately tell your teacher or another District employee. This will help protect you against a claim that you have intentionally violated this policy. Your parents should instruct you if there is additional material that they think it would be inappropriate for you to access. The District expects that you will follow your parent's instructions in this matter.

Limitation of Liability:

The District makes no guarantee that the functions or the services provided by or through the District systems will be error-free or without defect. The District will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of the service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for the financial obligation arising through the unauthorized use of the system. The District provides a filter which blocks materials not suited for educational purposes. The understanding of this, and all filtering systems, however, is that they are not foolproof and the responsibility is on the user to follow school and District rules.

Please sign and submit the Annual Notification signature page which states: **We have read, discussed, understand, and agree to follow the District's rules, regulations, and Responsible Use Policy when accessing and using the District's technology resources. I also agree to follow any additional rules and restrictions that may be required by the school.**