



ASSISTANCE LEAGUE OF TEMECULA VALLEY
2024/2025 Operation School Bell
Online Application Instructions

You have been given a link to complete an application for Operation School Bell. If your application is accepted, you may attend the selected shopping night and can choose up to \$125.00 in new clothing for each registered child.

There is a limited number of shopping slots available, and they fill quickly. When the slots are filled, the shopping night is closed, and no further applications are accepted.

You must apply for each child. At the end of the application, you will be asked if you want to register another child. If you have another child to register, please make sure you answer yes and complete the student information for each remaining child.

Once completed you will receive an immediate email confirming your acceptance and registration. You will receive a reminder email a few days before your scheduled shopping night. Please check your spam folder if not received.

If you need to reschedule your appointment, please send an email to ALTVOsb@gmail.com. A member of the ALTV Scheduling team will get back to you as soon as possible. Please include student name, School and shopping date in your email.

DO NOT CALL THE THRIFT STORE. They cannot reschedule your appointment. Failure to show for the shopping night will be reported to your School District and may result in your not being allowed to attend future Shopping events.

You will need the following information to complete the application: **Annual/** Yearly **Total** income **before deductions** for the entire family, Students name, gender, date of birth, age, home address, grade level, school and Ethnicity, Parent/Guardian first, last name and email address and total **Immediate** family size.

On the night of the dressing, shopping begins at 4:00 pm. Please arrive early to check in.

To complete the application, we will need to verify your annual income. To do this as quickly as possible, please bring INCOME DOCUMENT COPIES WE MAY KEEP.

****Preferred Income documentation COPIES ONLY THAT WE can KEEP of the FIRST TWO (2) PAGES of your most recent Year Tax Return/1040.**

****If you do not have a copy of your most recent Tax Return/1040, you will need one of the following:**

****ONE COPY of EACH of the following documents that apply to your total yearly family income.**

Current Year W-2 for each family member contributing to the yearly income.

Three recent paycheck stubs/payroll statement showing year to date gross income before taxes.

County, State, Federal Assistance Documents, such as "Passport to Services, "Cash Aid," "Notice of Action, Unemployment etc. "

Any other governmental assistance Letter from your employer stating income amount if no other source is available.

Income verification form if you claim zero income. (This will be provided at check in)

Any other income sources including child support payments