

CONCEPTS AND ROLES

The Governing Board recognizes that the business and other noninstructional operations of the district support the educational program by maximizing and prioritizing resources and providing a safe and healthy environment for students and staff. The Superintendent or designee shall ensure that the district's business and noninstructional operations are efficient and responsive to the needs of students, parents/guardians, staff, and the community.

The district shall maintain high standards of safety in the operation of facilities, equipment, and services. The Superintendent or designee shall establish a risk management program that promotes safety and protects district resources.

In the development of a district budget, the Board and the Superintendent or designee shall establish a calendar that reflects the full budget cycle and a process that satisfies the requirements of law, including opportunities for public input. The Superintendent or designee shall provide fiscal data and prepare a proposed budget document within the budget priorities and parameters set by the Board. The Board shall adopt a budget that is aligned with the district's vision and goals and enables the district to meet its fiscal obligations.

The Board expects sound fiscal management from the administration. The Superintendent or designee shall administer the adopted budget in accordance with Board policies and accepted business practices.

The Board shall monitor financial operations so as to ensure the district's fiscal integrity and accountability to the community. The Superintendent or designee shall complete all required financial reports, facilitate the independent audit process, recommend financial plans for meeting program needs, and keep the Board informed about the district's fiscal and noninstructional operations.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 35035

Ed. Code 35160

Ed. Code 35160.1

Ed. Code 35161

Description

Powers and duties of the superintendent; transfer authority

Authority of governing boards

Broad authority of school districts

Board delegation of any powers or duties

Management Resources

Website

Website

Website

Website

Website

Description

California Association of School Business Officials

School Services of California, Inc.

California Department of Education

CSBA

Fiscal Crisis and Management Assistance Team

CONCEPTS AND ROLES (continued)

Cross References	Description
0000	Vision
0100	Philosophy
0200	Goals For The School District
0500	Accountability
3100	Budget
3110	Transfer Of Funds
3220.1	Lottery Funds
3300	Expenditures And Purchases
3311	Bids
3312	Contracts
3400	Management Of District Assets/Accounts
3430	Investing
3440	Inventories
3460	Financial Reports And Accountability
3470	Debt Issuance And Management
3511	Energy And Water Management
3511.1	Integrated Waste Management
3512	Equipment
3512-E(1)	Equipment
3514	Environmental Safety
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3515	Campus Security
3515.6	Criminal Background Checks For Contractors
3516	Emergencies And Disaster Preparedness Plan
3517	Facilities Inspection
3530	Risk Management/Insurance
3540	Transportation
3543	Transportation Safety And Emergencies
3550	Food Service/Child Nutrition Program
5030	Student Wellness
9000	Role Of The Board

Policy

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MURRIETA VALLEY USD
Murrieta, California