All Personnel	BP 4161
	4261
LEAVES	4361

The Governing Board shall provide for employee absences as authorized by law and Board policy. The Board recognizes the following justifiable reasons of absence:

- 1. Personal sickness or injury, pregnancy, jury duty, military service or emergencies beyond control.
- 2. Family illness, bereavement, religious observances and other personal reasons.
- 3. Situations stemming from occupational status such as attendance at meetings, conventions, in-service courses, seminars, etc.

## Long-Term Leaves

The Board may grant long-term leaves of absence in accordance with administrative regulations. Sabbatical leaves shall be strictly governed by the Education Code and Board policy.

Legal Reference:

EDUCATION CODE 44036 Leaves of absence for judicial and official appearances 44037 Unlawful to encourage exemption from jury duty 44940 Sex offenses and narcotic offenses; compulsory leave of absence 44962-44988 Leaves of absence (certificated) 45190-45210 Leaves of absence (classified) <u>GOVERNMENT CODE</u> 3543.2 Scope of representation

Policy adopted: September 11, 1997