

INTRADISTRICT TRANSFERS: OPEN ENROLLMENT/ATTENDANCE

An open enrollment period will be held during March and April of each year, when applications for the next school year's enrollment will be available in all school offices.

The Superintendent or designee shall annually identify those schools and grade levels that will have no space available for additional students, as determined by the school's capacity study and staffing plan. A list of these schools and grade levels shall be available in all school offices.

Applications for open enrollment must be submitted to the district office within the open enrollment period in order to receive timely consideration. Applications submitted at other times will be considered on a case by case basis.

Attendance Priorities

1. Students residing within a school's attendance area shall have first priority for attending that school.
2. Once enrolled in a school through the open-enrollment process, students living outside the school's attendance area shall receive the same consideration as those living within the area.
3. When applications for a given school or a given grade level within a school exceed available space, remaining enrollments shall be selected from the applicant pool by lot, and a waiting list shall be established to indicate the order in which students may be accepted as openings occur.
4. When requested open enrollment is not possible, students shall be enrolled in the school of the attendance area in which they reside.
5. Students placed in any school requested through open enrollment shall no longer have first priority rights to enroll in the school of the attendance area in which they reside. Students who wish to return to the school they previously attended may apply for such enrollment, without first priority rights, during a subsequent open enrollment period.
6. Admission to a particular school shall not be influenced by a student's academic or athletic performance except insofar as academic standards are required for admission to specialized schools or programs. Such standards shall be uniformly applied to all students.
7. A fifth or eighth grade student attending school under an approved Intradistrict Transfer must attend the middle school and high school assigned to their residence attendance area. To attend a middle school or high school other than the school of residence would require approval of an additional Intradistrict Transfer.

INTRADISTRICT TRANSFERS: OPEN ENROLLMENT/ATTENDANCE (continued)

The Superintendent or designee shall inform applicants by mail as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated. Applicants who receive approval shall confirm their enrollment within ten days.

If an application is denied for reasons that the parent/guardian finds unjustified, the parent/guardian may appeal to the Superintendent or designee.

Notifications shall be sent to parents/guardians at the beginning of each year describing all current statutory attendance options and local attendance options available in the district including:

1. All options for meeting residency requirements for school attendance.

(cf. 5111.1 - District Residency)

2. Program options offered within local attendance areas.
3. A description of any special program options available on both an interdistrict and intradistrict basis.
4. A description of the application procedure for alternative attendance areas or programs and the available appeals process, when a change of attendance is denied.
5. The explanation of attendance options under California law as provided by the California Department of Education. (Education Code 48980)

(cf. 5145.6 - Notifications Required by Law)

Legal Reference:

EDUCATION CODE

35160.5 District policies; rules and regulations

35291 Rules

35350 Transportation of students

35351 Assignment of students to particular schools

48980 Notice at beginning of term

COURT DECISIONS

Crawford v. Board of Education (1976) 17 Cal 3d 280

Regulation
approved: October 14, 1993
revised: March 9, 1995
revised: May 11, 2000
revised: December 12, 2013

MURRIETA VALLEY USD
Murrieta, California