

**Murrieta Valley Unified School District
REQUEST FOR INTERDISTRICT ATTENDANCE PERMIT**

- New
 Renewal

(One Application per Child)

School Year : _____

If you live in the MVUSD district boundaries, but desire to ENROLL INTO ANOTHER SCHOOL DISTRICT, complete this form. SUBMIT COMPLETED FORM TO THE DISTRICT OF DESIRED ATTENDANCE, NOT MVUSD.

| | | | |
|--------------------------------|--------------------|------------------------------|-----------------|
| Pupil's Last Name | Pupil's First Name | Date of Birth | Grade Requested |
| Parent/Guardian | | Home phone | Work/cell phone |
| Residential Address | | City/Zip Code | |
| Mailing Address if different | | City/Zip | |
| District of Residence | | School of Residence | |
| District of Desired Attendance | | School of Desired Attendance | |
| District Now or Last Attended | | School Now or Last Attended | |
| Parent/Guardian Email address: | | | |

Reason for request (see explanation on reverse side):

| | |
|--|---|
| <input type="checkbox"/> Senior Student | Explanation of reason(s) for request:(Use back of page if needed) |
| <input type="checkbox"/> Specialized High School Program | |
| <input type="checkbox"/> Planned Change of Residence | |
| <input type="checkbox"/> School District Employment | |
| <input type="checkbox"/> Child Care | |
| <input type="checkbox"/> Bullying -as Determined by District | |
| <input type="checkbox"/> Other | |

Provide full name, address and phone number of child care provider or school district employer, if you checked either of those boxes.

Check appropriate specialized program (if applicable):

- IEP Yes No **If yes, attach IEP.**
 Specialized program/class Program/Class _____ (ie GATE)
 Section 504 Accommodations, **attach 504 Plan**
 Currently suspended or expelled

TERM: Temecula Valley USD & Menifee USD - As long as the student continues to meet the terms outlines below, this permit is granted for the remainder of the child's current grade level span (elementary, middle, or high school). **Renewal request must be submitted for middle school (6th grade) and high school (9th grade)** All other districts-this permit is valid only for the school year granted, while conditions below are met.
CONDITIONS: Satisfactory attendance, citizenship and scholarship must be demonstrated to the district of attendance. A permit may be revoked for cause at any time. False or misleading information may be cause for denial or revocation. Approval is subject to space availability in the district and may not be at the site requested. Individual district policies pertain to each permit. **PARENT INITIALS** _____

I have read and understand the regulations and policies governing interdistrict attendance permits (on reverse side) and hereby submit my application. I declare under penalty of perjury that the information provided above is true and accurate. I understand that this form will be provided to the district of residence and the district of desired attendance and information provided is subject to verification.

Parent Signature _____ **Date** _____

For School District Office Use Only

As the authorized administrator for the district of residence, I recommend the following action:

- Approval for release pending concurrence with receiving district** **Disapproval**

Signature Howard Dille _____ Date _____

As the authorized administrator of the district of desired attendance, I recommend the following action:

- Approval to attend** **Disapproval**

Signature _____ Date _____

Reason for denial: _____

Riverside County
Regulations and Policies Governing Interdistrict Attendance Permits

1. In accordance with Sections 46600 to 46609 of the Education code, the school districts of Riverside County establish Interdistrict agreements annually which provide for the exchange of pupils.
2. The enrollment of pupils from districts, other than that of residence is not mandatory. If there is sufficient room in the district, school, and program of desired attendance, requests will be considered, provided the reasons are justifiable and in accordance with district governing board policy.

Interdistrict Attendance Permits to *leave* the district of residence may be granted for the following reasons:

1. **Senior Student** – The district may permit those pupils who are in the highest grade of elementary, middle or senior high school permission to graduate from the school which they have attended just prior to their move to another district.
2. **Specialized High School Program** – Availability of a **specialized high school program** in the district of desired attendance was not available in the district of residence. If the district of residence has a similar program at **any school** within the district, the student does not qualify under this category. Note: One or two classes do not constitute a “program”.
3. **Planned Change of Residence** – Specific and written evidence must be given that a residence in the district of desired attendance is being obtained. Such permit should not be issued for longer than *three* months.
4. **School District Employment** – Parent/legal guardian is a permanent employee of the school district of desired attendance. **Verification must be provided.**
5. **Child Care** – These are to be initially granted only to kindergarten through eighth grade school age students, when it is impossible to arrange adequate childcare or supervision in the district of residence. **Verification must be provided.**
6. **Bullying** – At the request of the person having legal custody of pupil, the district will give priority for an Interdistrict transfer to a pupil **who has been determined by District personnel** to have been the victim of a “severe or pervasive” act of bullying by a student of the district of residence, as defined in Education Code 48900(r) **and attempts by the district of residence have not led to resolution of the problem.**
3. Requests based upon convenience or personal preference may not be considered.
4. Transportation is the responsibility of the parent/guardian.
5. Procedure for making application for Interdistrict attendance:
 - a. Complete the Request for Interdistrict Attendance Permit and fill in “reasons for request” in space provided. Provide any additional support documents as needed. Be sure to sign the application.
 - b. Submit the request for approval to the authorized district administrator in the district of residence.
 - c. If approved, take request form to authorized administrator of school district of desired attendance.
 - d. The parent/guardian will be notified by mail of the final decision regarding the request.
6. **TERM:** Temecula Valley USD & Menifee USD - As long as the student continues to meet the terms outlines below, this permit is granted for the remainder of the child's current grade level span (elementary, middle, or high school). Renewal request must be submitted for middle school (6th grade) and high school (9th grade) All other districts-this permit is valid only for the school year granted, while conditions below are met.
CONDITIONS: Satisfactory attendance, citizenship and scholarship must be demonstrated to the district of attendance. A permit may be revoked for cause at any time. False or misleading information may be cause for denial or revocation. Approval is subject to space availability in the district and may not be at the site requested. Individual district policies pertain to each permit.
7. Falsification of any information stated on this request is cause for immediate revocation of an interdistrict transfer and no further application will be considered.
8. California Interscholastic Federation grades 9-12 athletic eligibility may be negatively affected by this transfer. (CIF Southern Section Blue Book section 206)

If you have any questions pertaining to the procedure outlined above, the office from which you obtained this form in the school district of residence will assist you.

APPEAL PROCESS: MUST APPEAL TO THE DISTRICT THAT DENIED THE REQUEST