

**MURRIETA VALLEY UNIFIED SCHOOL DISTRICT**

**MINUTES OF THE  
BOARD OF EDUCATION REGULAR MEETING**

**November 8, 2017**

**A. CALL TO ORDER**

President Robin Crist called the regular meeting of the Board of Education to order at 5:00 p.m. at the Murrieta Valley Unified School District Support Center, 41870 McAlby Court, Murrieta, California.

**Quorum**

A quorum was established with the following board members present: Robin Crist, Kenneth Dickson, Paul Diffley, Linda Lunn and Patrick Kelley, Superintendent/Secretary to the Board.

Member absent: Kris Thomasian

**Staff Members Present**

Stacy Coleman, Assistant Superintendent, Business Services  
Darren Daniel, Assistant Superintendent, Human Resources  
Bill Olien, Assistant Superintendent, Facilities/Operational Services  
Pamela Wilson, Assistant Superintendent, Educational Services  
Laura Gonzales, Executive Assistant

**High School Student Representatives Present**

Parker Ennis, Vista Murrieta High School  
Emily Gerdes, Murrieta Mesa High School  
Jacquelyn Olson, Murrieta Valley High School

**Employee Organization Representatives Present**

Tom Kuzma, President, Murrieta Teachers Association

**A.1 Pledge of Allegiance**

Student Representative, Emily Gerdes, led the Pledge of Allegiance.

**A.2 Approval of Agenda**

Motion by Paul Diffley / Second by Kenneth Dickson. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Absent Kris Thomasian

**A.3 Public Comment**

None

**A.4 Adoption of Resolution No. 17/18-09 intention to transition Governing Board elections from at-large to by-trustee area elections**

Member Dickson reported that he made a few revisions to the proposed resolution for the Board's consideration. President Crist asked Mr. Dickson to read aloud the resolution with his revisions.

Motion by Paul Diffley / Second by Linda Lunn to adopt Resolution No. 17/18-09 as revised. Motion passed by the following vote:

Yes	Robin Crist
Yes	Kenneth Dickson
Yes	Paul Diffley
Yes	Linda Lunn
Absent	Kris Thomasian

**A.5 Trustee Area Boundary Map process**

Larry Ferchaw, Partner with Cooperative Strategies which provides financial and demographic planning for school districts, shared a presentation regarding the process and timelines for transitioning to "by-trustee" area elections and for drawing a trustee area boundary map.

**A.6 Public Hearing: Pre-Map input on Trustee areas**

President Crist announced that this is an opportunity for the public to provide input regarding the composition of potential trustee areas. She reported that law requires two public hearings prior to the development of any draft trustee area boundary maps, and that the first public hearing was held on October 26, 2017.

President Crist opened the public hearing at 5:44 p.m. Hearing no comments, she closed the public hearing at 5:45 p.m.

**A.7 Communications**

**a. High School Student Representative Reports**

High School student representatives reported on school activities and upcoming events.

**b. Employee Organizations Communication**

Tom Kuzma, President of the Murrieta Teachers Association indicated that at a recent California Teachers Association Presidents meeting it was conveyed that they are optimistic about the future of the state budget. He announced that MTA will be participating in the Lights for Life 5k on December 9<sup>th</sup> to benefit Project 99, a local nonprofit organization dedicated to raising awareness and preventing suicide across the nation.

**c. Superintendent Communication**

Superintendent Patrick Kelley thanked Mr. Kuzma for his positive report. He indicated that this evening's Board presentation will highlight Professional Learning Communities at the elementary and secondary level that directly impact student learning. Mr. Kelley praised the Murrieta Fire and Police departments for their partnership on the recent fire. He indicated that a busy season is upon us beginning with the Field of Honor program sponsored by Murrieta Rotary.

**d. Board Communications**

Board member Paul Diffley reported visiting an art class at Rail Ranch Elementary School and attended the performance of "The Crucible" at Vista Murrieta High School. He also attended the Student of the Month breakfast and the Field of Honor luncheon honoring veterans.

Board member Linda Lunn thanked Mr. Kuzma for his positive and informative report, and complimented student representatives for highlights of their schools' activities.

Board member Kenneth Dickson remarked that the Field of Honor is a signature event for the community, and said that he looks forward to the Share the Harvest luncheon. He encouraged individuals to participate in Salvation Army's Red Kettle Christmas fundraiser.

Board member Robin Crist said that she is thankful for events such as the Field of Honor and Student of the Month breakfast, and congratulated student representative, Jacquelyn Olson, for being recognized as a Student of the Month. She wished everyone a happy Thanksgiving.

**A.8 Approval of Minutes**

Motion by Paul Diffley / Second by Linda Lunn to approve the Board of Education minutes of the October 12, 2017 regular meeting and October 26, 2017 special meeting as presented. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Absent Kris Thomasian

**A.9 Adoption of Resolution No. 17/18-10 authorizing compensation for Board Member, Kris Thomasian, for her absence at the October 26, 2017 Special Board Meeting due to illness**

Motion by Kenneth Dickson / Second by Linda Lunn. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Absent Kris Thomasian

**A.10 Approval of revised 2017/18 Board of Education Meeting Schedule**

Changes include moving the January 26, 2018 Special Board Meeting to February 1, 2018; and, starting the June 14, 2018 Special Board Meeting at 10:00 a.m.

Motion by Paul Diffley / Second by Kenneth Dickson. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Absent Kris Thomasian

**A.11 Selection of the Annual Organization Meeting Date, Time and Location**

Motion by Linda Lunn / Second by Kenneth Dickson to hold the Annual Organizational Meeting on December 14, 2017, 6:00 p.m. at the District Support Center.

Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Absent Kris Thomasian

**A.12 Nominations to the California School Boards Association Delegate Assembly for Subregion 18A**

Motion by Kenneth Dickson / Second by Paul Diffley to nominate the following individuals:

- Tom Elliott (Perris ESD)
- Marla Kirkland (Val Verde USD)
- Susan Lara (Beaumont USD)
- David Nelissen (Perris Union HSD)
- Susan (Sue) Scott (Lake Elsinore USD)
- Blanca Torres Hall (Coachella Valley USD)

Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Absent Kris Thomasian

**A.13 First reading of proposed revisions to Board Bylaws: BB 9100 – Organization, BB 9130 – Board Committees, and BB 9140 – Board Representatives**

The Board received the above bylaws for first reading. No changes were recommended.

**A.14 Second reading and adoption of proposed revisions to Board Bylaws: BB 9240 – Board Development, BB 9270 – Conflict of Interest, and BB 9323.2 – Actions by the Board**

Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Absent Kris Thomasian

**B. CONSENT CALENDAR**

Motion by Kenneth Dickson / Second by Linda Lunn to approve the Consent Calendar as presented.

Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Absent Kris Thomasian

**B.1 Ratification of Report of Purchases and Warrants Issued**

Report of purchases from August 29, 2017 through October 26, 2017, and warrants issued on claim numbers X159109 through X159976 in the amount of \$5,904,794.43.

**B.2 Acceptance of Donations**

SITE	DONOR	EST. VALUE
Alta Murrieta Elementary	Juice it Up	\$1,000.00
Buchanan Elementary	Albertsons	\$20.00
	Classic School Portraits	\$441.00
	Sprouts	\$50.00
	Stater Bros.	\$20.00
	Vons	\$20.00
	YourCause, trustee for Edison Intl.	\$150.00
E. Hale Curran Elementary	The Kula Foundation	\$18.55
	OHM Connect, Inc.	\$700.00
Lisa J. Mails Elementary	Lisa J. Mails PTA	\$3,755.00
Monte Vista Elementary	Utility Solutions	\$306.00
Murrieta Elementary	Lowe's	\$399.99
	Murrieta Elementary School PTC	\$1,060.00
	Scoutit, Inc.	\$62.57
	Walmart	\$169.00
	Western Municipal Water District	\$500.00
MVUSD – Business Services	Copier Source, Inc.	\$25,000.00
MVUSD – Nutrition Services	Ms. Prytz	\$973.84
MVUSD – Special Education	Dr. Keith Kruthaup	\$435.00
MVUSD – Student Support	Moose Lodge 261	\$225.50

**B.3 Approval to Dispose of Obsolete/Unusable Materials**

QUANTITY	ITEM DESCRIPTION
1	Apple iPad
1	Treadmill
2	HP Probook
2	Surface Pro
6	Projectors
1	Electric Typewriter
17	iView Tablet
6	View Screens
2	Overhead Projectors
3	Graphing Calculator
1	Smartpen
4	Chromebook
1	Netbook
2	Laptop
1	Dell Processor

**B.4 Approval of University/College agreements with Grand Canyon University and La Sierra University**

**C. HUMAN RESOURCES**

**C.1 Approval of Personnel Report**

Motion by Paul Diffley / Second by Linda Lunn. Motion passed by the following vote:

Yes Robin Crist  
 Yes Kenneth Dickson  
 Abstain Paul Diffley  
 Yes Linda Lunn  
 Absent Kris Thomasian

Type: R = Replacement G = Growth

**CERTIFICATED PERSONNEL – NEW HIRE**

Name:	Jessica Hoxmeier	Effective Date:	11/16/2017	Type:	R
Assignment:	Teacher, Temporary – Murrieta Mesa High				
Name:	Judy Yuen	Effective Date:	11/03/2017	Type:	R
Assignment:	Teacher – Murrieta Mesa High				

**CLASSIFIED PERSONNEL – PROMOTION**

Employee:	Mary Miller	Effective Date:	10/30/2017	Type:	G
From:	D.I.S. Aide II – Lisa J. Mails Elementary				
To:	Speech-Language Pathology Assistant – Special Education				

**CLASSIFIED PERSONNEL – NEW HIRE**

Name:	Susana Arriga	Effective Date:	To be determined	Type:	R
Assignment:	Custodian – Operations				
Name:	Manual Avila	Effective Date:	To be determined	Type:	R
Assignment:	Custodian – Operations				
Name:	Amy Beaver	Effective Date:	10/30/2017	Type:	R
Assignment:	Nutrition Worker I – Nutrition Services				
Name:	Luke Castonguay	Effective Date:	To be determined	Type:	R
Assignment:	Custodian – Operations				
Name:	Sharleen Diaz	Effective Date:	10/27/2017	Type:	G
Assignment:	Speech-Language Pathology Assistant – Special Education				
Name:	Jacob Harmon	Effective Date:	To be determined	Type:	R
Assignment:	Custodian – Operations				
Name:	Kaitlin Herrin	Effective Date:	To be determined	Type:	G
Assignment:	Speech-Language Pathology Assistant – Special Education				
Name:	Valente Rodriguez	Effective Date:	To be determined	Type:	R
Assignment:	Custodian – Operations				
Name:	Lauren Snider	Effective Date:	To be determined	Type:	G
Assignment:	Speech-Language Pathology Assistant – Special Education				
Name:	Bridgette Watkins	Effective Date:	To be determined	Type:	R
Assignment:	D.I.S. Aide II – IBI Program				

**C.1 Approval of Personnel Report** (continued)

**CLASSIFIED PERSONNEL – RECLASSIFICATION**

Employee: Dalen Adamson From: D.I.S. Aide I – Range 15 To: D.I.S. Aide II – Range 17	Effective Date: 11/06/2017
Employee: Zachary Leoni From: D.I.S. Aide I – Range 15 To: D.I.S. Aide II – Range 17	Effective Date: 9/28/2017
Employee: Joshua Punzel From: D.I.S. Aide I – Range 15 To: D.I.S. Aide II – Range 17	Effective Date: 10/23/2017
Employee: Julie Rivera From: D.I.S. Aide I – Range 15 To: D.I.S. Aide II – Range 17	Effective Date: 10/19/2017
Employee: Gabriela Saldana From: D.I.S. Aide I – Range 15 To: D.I.S. Aide II – Range 17	Effective Date: 10/20/2017

**C.2 Approval of revised Locker Room Attendant job description**

Motion by Paul Diffley / Second by Linda Lunn. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Absent Kris Thomasian

**C.3 Second reading and adoption of proposed revisions to Administrative Regulations: AR 4032 – Reasonable Accommodation, AR 4212.5 – Security/Credit Check, and new Board Policy: BP 4312.1 - Contracts**

Motion by Linda Lunn / Second by Paul Diffley. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Absent Kris Thomasian

**DEPARTURE OF BOARD MEMBER**

Board member, Kenneth Dickson, departed the meeting at 6:40 p.m.

**D. EDUCATIONAL SERVICES**

**D.1 Professional Learning Communities**

Elementary Education Staff Presenters: Faythe Mutchnick-Jayx, Executive Director of Elementary Education; Monte Vista Elementary School Principal, Pam Picchiottino, and teachers Patty Smith and Matt Klingelberg.

Secondary Education Staff Presenters: Mary Walters, Executive Director of Secondary Education; Warm Springs Middle School Principal, Terry Picchiottino, and teacher Allison Prairo; Murrieta Mesa High School Principal, Steve Ellis, and teacher Bryn Wade. *(Continued on next page)*

**D.1 Professional Learning Communities** (continued)

Staff provided an update on the implementation progress of Professional Learning Communities which have established a culture of collaboration amongst teachers focusing on improving individual student learning and teaching practices.

**D.2 Annual Report of the Peer Assistance and Review Joint Committee**

The Board received this report for review.

**D.3 Approval of the 2017/18 Peer Assistance and Review (PAR) Consulting Teachers and Teacher Induction Support Providers**

Motion by Paul Diffley / Second by Linda Lunn. Motion passed by the following vote:

- Yes Robin Crist
- Absent Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Absent Kris Thomasian

**PAR Consulting Teachers**

Kelly Alvarado	Shannon Augustin	Guia Blasko	Cheri Bryan
Denise Ciauri	Alisa Corbett	Debbie Cortez	Estela Dominguez
Lorraine Douglas	Sean Eagan	Girlie Ebuon	Elizabeth Ernst
Mary Eskridge	Ingra Garrity	Krista Giordano	Debi Greenstein
Emily Ham	Ashley Harper	Adriann Huntington	Hyun Teddy Ko
Leticia Krogh	Tamara Le	Society Loudon	Erin Moran
Catherine Morgan	Dana Morgan-Wilson	Nancy Ravenni	Katie Richter
Debbora Santelices	Theresa Schneider	Christine Schroeder	Jennifer Uecke-Barnett
Mary Vongsavanh			

**Induction Program Support Providers**

Kelly Alvarado	Shannon Augustin	Guia Blasko	Cheri Bryan
Denise Ciauri	Melanie Caricato	Alisa Corbett	Debbie Cortez
Christine Demetrian-Hodges	Margaret Dewey	Estela Dominguez	Lorraine Douglas
Sean Eagan	Girlie Ebuon	Elizabeth Ernst	Mary Eskridge
Ingra Garrity	Krista Giordano	Debi Greenstein	Emily Ham
Beth Hankins	Ashley Harper	Kimberly Hemrich	Mary Hensley
Alicia Hoffer	Adriann Huntington	Hyun Teddy Ko	Leticia Krogh
Tamara Le	Society Loudon	Michelle McCarthy	Erin Moran
Catherine Morgan	Dana Morgan-Wilson	Rochelle Pinkham	Nancy Ravenni
Katie Richter	Alex Ruud	Debbora Santelices	Theresa Schneider
Christine Schroeder	Dawn Smith	Jennifer Uecke-Barnett	Mary Vongsavanh
Ocean Walker			

**Induction Program Temporary Support Providers**

Angela Bechtold	Wendell Oshiro	Theresa Paccione	Theresa Rhoades
Sara Robbins			

**D.4 First reading of proposed revision to Board Policy and Administrative Regulation: BP/AR 6153, School-Sponsored Trips**

The Board received the above policy/regulation for first reading. No changes were recommended.



## **E. BUSINESS SERVICES**

### **E.1 First reading of proposed revisions to Board Policies and Administrative Regulations: BP/AR 3430 – Investing; and BP/AR 3270 – Sale and Disposal of Books, Equipment and Supplies**

The Board received the above policies/regulations for first reading. No changes were recommended.

### **E.2 Approval to waive reading and rescind Board Policies and Administrative Regulation listed below**

Motion by Paul Diffley / Second by Linda Lunn. Motion passed by the following vote:

Yes	Robin Crist
Absent	Kenneth Dickson
Yes	Paul Diffley
Yes	Linda Lunn
Absent	Kris Thomasian

#### **Board Policies rescinded:**

BP 3111	Deferred Maintenance Funds
BP & AR 3310	Purchasing Procedures
BP 3315	Relations With Vendors
BP 3440	Inventories
BP 3451	Petty Cash Funds
BP 3541.1	School-Related Trips
BP 3545	Co-Curricular Transportation Program

## **F. FACILITIES/OPERATIONAL SERVICES**

### **F.1 Approval to award a contract to Impact Construction Services, Inc. utilizing the piggyback clause of Fairfax School District Bid 130-000 for the Alta Murrieta Elementary School restroom building**

Motion by Paul Diffley / Second by Linda Lunn. Motion passed by the following vote:

Yes	Robin Crist
Absent	Kenneth Dickson
Yes	Paul Diffley
Yes	Linda Lunn
Absent	Kris Thomasian

### **F.2 Approval of Partnership Agreement with Murrieta MAKOS Swim Team for fiscal year 2017/18**

Motion by Linda Lunn / Second by Paul Diffley. Motion passed by the following vote:

Yes	Robin Crist
Absent	Kenneth Dickson
Yes	Paul Diffley
Yes	Linda Lunn
Absent	Kris Thomasian

## **G. ADJOURNMENT**

The meeting was adjourned at 7:14 p.m.

*Approved by the Governing Board December 14, 2017*

  
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**Clerk of the Board**