

**MURRIETA VALLEY UNIFIED SCHOOL DISTRICT**

**MINUTES OF THE  
BOARD OF EDUCATION REGULAR MEETING**

**June 22, 2017**

**A. CALL TO ORDER**

President Robin Crist called the regular meeting of the Board of Education to order at 5:00 p.m. at the Murrieta Valley Unified School District Support Center, 41870 McAlby Court, Murrieta, California.

**Quorum**

A quorum was established with the following board members present: Robin Crist, Kenneth Dickson, Paul Diffley, Kris Thomasian and Patrick Kelley, Superintendent/Secretary to the Board.

Member absent: Barbara Muir

**A.1 Public Comments regarding Closed Session**

None

**B. CLOSED SESSION**

The Board adjourned into Closed Session to discuss the following items:

**B.1 Conference with Labor Negotiators**

Agency designated representatives: Patrick Kelley, Stacy Coleman, Leigh Lockwood, Stacy Matusek  
Employee Organization: California School Employees Association, Murrieta Chapter 223

**B.2 Public Employee Performance Evaluation – District Superintendent**

**C. PUBLIC SESSION**

**Staff Members Present**

Stacy Coleman, Assistant Superintendent, Business Services  
Bill Olien, Assistant Superintendent, Facilities/Operational Services  
Pamela Wilson, Assistant Superintendent, Educational Services  
Laura Gonzales, Executive Assistant

**Employee Organization Representatives Present**

None

**C.1 Convene to Public Session / Report Out of Closed Session**

President Crist convened the meeting into public session at 6:05 p.m. She announced that a quorum was present and that Board member, Barbara Muir, was absent. She reported that the Board met in Closed Session to discuss labor negotiations and met with Superintendent Kelley regarding his performance evaluation. Mrs. Crist indicated that the Superintendent's performance evaluation reflects the superb job he has done in balancing the needs of students, staff, board members and the community. Board members individually expressed their appreciation to Superintendent Kelley for his leadership.

## **C.2 Pledge of Allegiance**

The Pledge of Allegiance was recited.

## **C.3 Approval of Agenda**

President Crist announced that a request has been made to pull from agenda item I.2 Award of Contracts for the Vista Murrieta High School Career and Technical Education Building, Bid Category No. 16 – Electrical Systems, and asked for a motion to approve the agenda as amended.

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

## **C.4 Communications**

### **a. Public Comment**

None

### **b. Employee Organizations Communication**

No representatives attended the meeting.

### **c. Superintendent Communication**

Superintendent Patrick Kelley thanked the Board for their comments regarding his performance evaluation and expressed his appreciation to the entire leadership team. He reported that the Administrative Retreat held last week at Azusa Pacific University's Murrieta Regional Campus was an energizing event and staff walked away with a number of best practices to propel the district even further in the community. He wished everyone a safe and restful summer.

### **d. Board Communications**

Board member Kenneth Dickson complimented Superintendent Kelley for his excellent communication skills and said that he is grateful to all staff.

Board member Kris Thomasian remarked that thanks to staff, this year's promotions and graduations went like "a well-oiled machine."

Board member Paul Diffley shared that the graduation ceremonies were beautiful thanks to the principals and their staff. He reported that he attended the California Youth Symphony concert in San Diego and was excited that two student musicians performed from the district.

Board member Robin Crist expressed her appreciation to the grounds, maintenance and facilities staff for their efforts with this year's graduation and promotion ceremonies. She thanked all staff for the vital work of continuing to improve the lives of students.

**C.5 Approval of Minutes**

Motion by Kris Thomasian / Second by Paul Diffley to approve the Board of Education minutes of the May 11, 2017 regular meeting and May 25, 2017 special meeting as presented. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**C.6 Adoption of Resolution No. 16/17-38 authorizing compensation for Board member, Barbara Muir, for her absence at the June 15, 2017 Special Board Meeting**

Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**C.7 Certification of Authorized Agents for the 2017/18 school year**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

*The following personnel serve as authorized agents to sign contract documents and other legal documents on behalf of the school district for the 2017/18 school year:*

- Patrick Kelley, Superintendent
- Stacy Coleman, Assistant Superintendent, Business Services
- Darren Daniel, Assistant Superintendent, Human Resources
- Bill Olien, Assistant Superintendent, Facilities/Operational Services
- Pamela Jo Wilson, Assistant Superintendent, Educational Services

*The following personnel serve as authorized agents to sign revolving cash/clearing account for the 2017/18 school year:*

- Patrick Kelley, Superintendent
- Stacy Coleman, Assistant Superintendent, Business Services
- Darren Daniel, Assistant Superintendent, Human Resources
- Bill Olien, Assistant Superintendent, Facilities/Operational Services
- Pamela Jo Wilson, Assistant Superintendent, Educational Services
- Stacy Matusek, Executive Director of Fiscal Services
- Dawn M. Cherry, Coordinator, Fiscal Services
- Edna Flores, Accounting Supervisor
- Tiana Barton, Accounting Supervisor
- Cindy Baldwin, Payroll Supervisor

**C.8 Second Reading and Adoption of Proposed Revision to Board Policy: BP 2230 and Rescission of Administrative Regulation: AR 2230, Representative and Deliberative Groups**

Motion by Kris Thomasian / Paul Diffley. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**C.9 Second Reading and Adoption of Proposed Revision to Board Bylaw: BB 9012, Board Member Electronic Communications**

Motion by Kenneth Dickson / Kris Thomasian. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**D. CONSENT CALENDAR**

Motion by Kris Thomasian / Second by Kenneth Dickson to approve the Consent Calendar as presented. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**D.1 Ratification of Report of Purchases and Warrants Issued**

Report of purchases from April 28, 2017 through June 8, 2017, and warrants issued on claim numbers X155654 through X156786 in the amount of \$7,058,926.23.

**D.2 Acceptance of Donations**

SITE	DONOR	EST. VALUE
Buchanan Elementary	Box Tops for Education	\$446.00
Cole Canyon Elementary	Kona Ice	\$145.20
	Saucier Family	\$30.00
Murrieta Valley Unified	SchoolsFirst Credit Union	\$1,500.00
Rail Ranch Elementary	Curtis Karate	\$720.00
Thompson Middle	DonorsChoose.org	\$1,085.35

**D.3 Approval of Overnight and/or Out-of-State Field Trips**

<u>SCHOOL/ACTIVITY</u>	<u>LOCATION</u>	<u>DATES</u>
<b>Thompson Middle School</b>		
CADA Camp	Santa Barbara, CA	July 23-25, 2017
<b>Murrieta Mesa High School</b>		
CADA Camp	Santa Barbara, CA	July 7-10, 2017
Mesa Football Ramp Camp	MMHS, Rams Den	July 20-23, 2017
Cross Country Ragnar Competition	Lake Tahoe, CA	July 20-23, 2017
Foothill Volleyball Invitational	Santa Clarita, CA	July 21-22, 2017
Cross Country Summer Training	Idyllwild, CA	July 23-28, 2017
UCA Cheer Camp	Palm Desert, CA	July 24-27, 2017
Wrestling Camp of Champions	San Marcos, CA	July 26-29, 2017
USA Dance Team Intensive	Thousand Oaks, CA	Aug. 3-5, 2017
<b>Murrieta Valley High School</b>		
Students Against Destructive Decisions	Tampa, FL	June 25-29, 2017
CADA Camp	Santa Barbara, CA	July 7-10, 2017
Big Bear Running Camp	Big Bear, CA	July 24-28, 2017
Varsity/JV Dance Team Camp	San Diego, CA	July 31-Aug. 3, 2017
MCJROTC Summer Camp	Camp Pendleton, CA	July 31-Aug. 4, 2017
Chamber Choir Retreat	Julian, CA	Aug. 24-26, 2017
AVID 11	Santa Barbara, CA	Fall [to be determined]
<b>Vista Murrieta High School</b>		
Westmont Basketball Camp	Santa Barbara, CA	June 30-July 1, 2017
CADA Camp	Santa Barbara, CA	July 7-10, 2017
Cheer Camp	Riverside, CA	July 21-23, 2017
Varsity Football Camp	San Diego, CA	July 21-23, 2017
ASB/Senate Leadership Planning Retreat	Murrieta, CA	July 31-Aug. 2, 2017
Cross Country Camp	Big Bear, CA	Aug. 9-13, 2017
Varsity Football Team Game	Colquitt, GA	Aug. 23-27, 2017

**E. HUMAN RESOURCES**

**E.1 Approval of Personnel Report**

Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

Type: R = Replacement G = Growth

**MANAGEMENT/CONFIDENTIAL – PROMOTION**

Employee:	Kim Ciabattini	Effective Date:	7/01/2017	Type:	R
From:	Assistant Principal, Elementary – Cole Canyon Elementary				
To:	Principal, Elementary – Cole Canyon Elementary				

*(Continued on next page)*

**E.1 Approval of Personnel Report** (continued)

**CERTIFICATED PERSONNEL – NEW HIRE**

Name:	Karra Gordon	Effective Date:	7/01/2017	Type:	R
Assignment:	Teacher, Temporary – Murrieta Valley High				
Name:	Cierra Williams	Effective Date:	7/01/2017	Type:	R
Assignment:	Child Development Teacher – Family Services				

**CLASSIFIED PERSONNEL – NEW HIRE**

Name:	Jennifer Crespin	Effective Date:	To be determined	Type:	R
Assignment:	Nutrition Worker I – Nutrition Services				
Name:	Dedra Paulk	Effective Date:	To be determined	Type:	R
Assignment:	Nutrition Worker I – Nutrition Services				

**E.2 Approval of 2017/18 Certificated and Classified Staffing Plans**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**E.3 Authorization for Speech Pathologists to be employed under Education Code 44831 for the 2016/17 school year, as follows**

Jessica Bozarth	Jennifer Geary	Lindsay Grant	Tessa Jensen
Annette Macher	Elizabeth Morrison	Hope Tang	Samantha Tutten
Heidi Zinn			

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**E.4 Assignment of High School Teachers to teach in a departmentalized classroom per Educational Code 44263 for the 2017/18 school year, as follows**

Aaron Ballou	Industrial & Technology Education
Molly Sovacool	American Sign Language
Brad Stein	English

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**E.5 Public Hearing: Initial contract proposal to California School Employees Association and its Murrieta Valley Chapter 223 for the 2017/18 school year**

President Crist opened the public hearing at 6:25 p.m. and asked for public comments or questions from any interested persons. Hearing none, she closed the hearing at 6:26 p.m.

**E.6 Adoption of Murrieta Valley Unified School District's initial contract proposal to the California School Employees Association and its Murrieta Valley Chapter 223 for the 2017/18 school year**

Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**E.7 Public Hearing: Initial contract proposal from the Murrieta Teachers Association for the 2017/18 school year**

President Crist opened the public hearing at 6:27 p.m. and asked for public comments or questions from any interested persons. Hearing none, she closed the hearing at 6:28 p.m.

**E.8 Adoption of Murrieta Teachers Association's initial contract proposal for the 2017/18 school year**

Motion by Kenneth Dickson / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**E.9 Review of initial contract proposal to the Murrieta Teachers Association**

The Board received this proposal for review.

**E.10 Second Reading and Adoption of Proposed New Board Policy: BP 4301, Administrative Staff Organization**

Motion by Kris Thomasian / Paul Diffley. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

## **F. EDUCATIONAL SERVICES**

### **F.1 Approval of the Local Control and Accountability Plan for fiscal year 2017/18**

Motion by Kris Thomasian / Second by Paul Diffley. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

### **F.2 Approval of New High School Course Outline – Audio Technology II**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

### **F.3 Approval of the 2017/18 Application for Categorical Program Funding – Consolidated Application and Report System (CARS), Part II**

Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

### **F.4 Review of Instructional Minutes for the 2017/18 school year**

The Board received the schedules for review.

### **F.5 Adoption of Resolution No. 16/17-39 approving the 2017/18 California Department of Education Child Development Contract CSPP-7383-00 to provide State Preschool Services and authorize designated personnel to sign contract documents for fiscal year 2017/18**

Motion by Kris Thomasian / Second by Paul Diffley. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

### **F.6 Approval of the 2016/17 Program Self Evaluation Annual Report for the Murrieta Valley Unified School District, School Readiness California State Preschool Program**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian



**F.7 Disposal of Obsolete Textbooks and Materials**

Motion by Paul Diffley / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**F.8 Designation of Representatives to the California Interscholastic Federation (CIF) Southern Section, Southwestern League for the 2017/18 school year**

Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**G. STUDENT SUPPORT SERVICES**

**G.1 First Reading of Proposed Revision to Board Policy and New Administrative Regulation: BP/AR 5141.52, Suicide Prevention**

The Board received these policies for first reading. Board member Thomasian asked if it would be appropriate to include a statement that discourages dedicating memorials on school property such as plaques, gardens, and benches in honor of a student that has died by suicide to minimize the risk of imitative suicide. Superintendent Kelley indicated that staff would research this topic prior to the second reading.

**H. BUSINESS SERVICES**

**H.1 Adoption of the 2017/18 fiscal year budget for the Murrieta Valley Unified School District and certification of review of budget in accordance with State adopted criteria and standards**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

Stacy Coleman, Assistant Superintendent of Business Services reviewed the major components of the district’s 2017/18 proposed budget. The report reflects a beginning balance of \$39,523,952 with proposed budget revenues of \$223,163,341, and expenditures totaling \$225,384,733. He indicated that the reason funding is not keeping up with expenditures is primarily due to employee step-in-column movement and retirement contributions. Mr. Coleman also provided multi-year projections for 2018/19 and 2019/20 fiscal years.

**H.2 Adoption of Resolution No. 16/17-40 authorizing the Education Protection Account (EPA) requirements**

Motion by Kris Thomasian / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**H.3 Approval to award a contract to Driftwood Dairy for providing milk, dairy, fruit juice and ice cream products**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**H.4 Review of Associated Student Body financial reports for the quarter ended March 31, 2017**

The Board received this report for review.

**I. FACILITIES/OPERATIONAL SERVICES**

**I.1 Report of Final Sale of General Obligation Bonds, 2014 Election, Series 2017**

Bill Olien, Assistant Superintendent, Facilities/Operational Services and Tim Carty, bond counsel and Managing Director with Piper Jaffray, provided the Board with a final sale report of the \$6,755,000,000 general obligation bonds as per Education Code 15146. The report included a bond repayment schedule, maturity amounts, sources and uses of funds, and transaction costs breakdown.

**I.2 Approval to Award Contracts to the lowest responsive and responsible bidders for the Vista Murrieta High School Career Technical Education Building**

Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

Bid Category	Contractor	Contract Amount
No. 1 Building and Site Concrete	Hamel Contracting, Inc.	\$1,469,500.00
No. 2 Structural Steel, Misc. Metals, Metal Deck	BF Steel, Inc.	\$820,000.00
No. 3 Masonry	Kretschmar and Smith, Inc.	\$960,928.00
No. 5 Roofing and Sheet Metal	Challenger Sheet Metal, Inc.	\$988,155.00
No. 6 Gypsum and Plaster Systems, Insulation	Sierra Lathing Company, Inc.	\$720,295.00
No. 7 Doors, Frames and Hardware	Inland Building Construction Companies, Inc.	\$260,500.00

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**I.2 Approval to Award Contracts to the lowest responsive and responsible bidders for the Vista Murrieta High School Career Technical Education Building** (continued)

Bid Category	Contractor	Contract Amount
No. 8 Painting	Rivco Coatings	\$73,500.00
No. 9 Carpet and Tile	Donald M. Hoover Company	\$191,911.00
No. 10 Acoustical Ceiling & Wall Panels	CG Acoustics, Inc.	\$91,440.00
No. 11 Building Specialties	WD Gott Construction Co.	\$461,475.00
No. 12 Glass and Glazing	Best Contracting Services, Inc.	\$163,620.00
No. 13 Fire Sprinklers	JPI Development Group, Inc.	\$103,950.00
No. 14 Plumbing and Site Utilities	Pro Craft Construction Inc.	\$728,700.00
No. 16 Electrical Systems <i>[Pulled – refer to C.3 Approval of Agenda]</i>		

**I.3 Approval to Reject Bids for Vista Murrieta High School Career Technical Education Building**

Motion by Kris Thomasian / Second by Paul Diffley. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

Bid Category
No. 4 Casework, Finish, Carpentry, Lab. Casework
No. 15 HVAC Systems
No. 17 Low Voltage Systems

**I.4 Adoption of Resolution No. 16/17-41 approval to apply for State Allocation Board School Facility Bond Funds for Vista Murrieta High School Career Technical Education Building**

Motion by Paul Diffley / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**I.5 Authorization for Assistant Superintendent of Facilities and Operational Services to award construction contracts between Board meetings summer of 2017**

Motion by Kris Thomasian / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Robin Crist
- Yes Kenneth Dickson
- Yes Paul Diffley
- Absent Barbara Muir
- Yes Kris Thomasian

**I.6 Adoption of Resolution No. 16/17-42 authorizing and providing for the levying of special taxes within Community Facilities District Nos. 90-1, 98-1, 98-2, 98-3, 99-1 Improvement Area ("IA") A and IA B, 2000-1, 2000-2, 2001-1, 2001-2, 2001-4, 2002-1, 2002-2, 2002-3, 2002-4, IA A and IA B, 2002-5 IA A and IA B, 2003-1, 2003-2, 2003-3, 2003-4, 2004-1, 2006-1 IA A, IA B and IA C, 2014-1, and 2014-2**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**I.7 Approval of the appointment of Linda Lunn to the Citizens' Oversight Committee for the Measure BB General Obligation Bond**

Motion by Kris Thomasian / Second by Kenneth Dickson. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**I.8 Approval of Partnership Agreements between Murrieta Valley Unified School District sites and organizations for fiscal year 2016/17**

Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

Yes Robin Crist  
Yes Kenneth Dickson  
Yes Paul Diffley  
Absent Barbara Muir  
Yes Kris Thomasian

**Thompson Middle**

Jeremy Walker (Basketball trainer)

**Murrieta Mesa High**

Take Pride Men's Basketball  
TMEC Swim Club  
USA Volleyball

**Murrieta Valley High**

CBA Bruins  
Murrieta Valley Girls Softball Association  
West Coast Clippers

**Vista Murrieta High**

CBA Ballers Youth Travel Basketball  
Murrieta Jr. All American Football  
Triple Crown Sports  
University 55 – Frat Boys Varsity Lacrosse

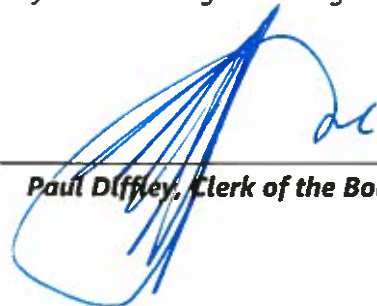
**J. CLOSED SESSION (Optional)**

None

**K. ADJOURNMENT**

The meeting was adjourned at 7:30 p.m.

*Approved by the Governing Board August 10, 2017*



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**Paul Diffley, Clerk of the Board**