

**MURRIETA VALLEY UNIFIED SCHOOL DISTRICT**

**MINUTES OF THE  
BOARD OF EDUCATION REGULAR MEETING  
May 14, 2020**

PURSUANT TO GOVERNOR GAVIN NEWSOM'S EXECUTIVE ORDER N-29-20 THIS MEETING WAS HELD AS A TELECONFERENCE MEETING OBSERVERS WERE ABLE TO VIEW THE MEETING LIVESTREAMED VIA THE DISTRICT'S WEBSITE

**A. CALL TO ORDER**

President Linda Lunn called the Regular Teleconference Meeting of the Board of Education to order at 4:00 p.m.

**A.1 Establishment of Quorum:**

President Lunn confirmed that a quorum was established with all board members in attendance.

**A.2 Public Comment regarding Closed Session Item**

None

**B. CLOSED SESSION**

The Board adjourned into Closed Session teleconference to discuss the following item:

**B.1 Conference with Labor Negotiators**

Pursuant to Government Code 54957.6, the Governing Board met in Closed Session with designated representatives to discuss labor negotiations with the Murrieta Educators Association and California School Employees Association - Murrieta Chapter 223.

Agency designated representatives:

Patrick Kelley, Superintendent

Bill Olien, Deputy Superintendent, Business and Operations

Darren Daniel, Assistant Superintendent, Human Resources

Stacy Matusek, Chief Financial Officer

Mary Walters, Assistant Superintendent, Educational Services

Leigh Lockwood, Executive Director, Human Resources

Craig Frame, Director, Human Resources

**C. PUBLIC SESSION**

**C.1 Call to Order / Establishment of Quorum**

President Lunn reconvened the meeting into public session at 5:00 p.m. Mrs. Lunn stated that votes will be conducted by roll call and provided instructions on how to present comments for the record. She proceeded to conduct a roll call to establish a quorum.

**Establishment of Quorum – Roll Call:**

Present: Kenneth Dickson – Trustee Area 3  
Paul Diffley – Trustee Area 5  
Linda Lunn – Trustee Area 4  
Oscar Rivas – Trustee Area 1  
Kris Thomasian – Trustee Area 2

Absent: None

Mrs. Lunn stated that the meeting was being audio recorded.

**Staff Members Present**

Patrick Kelley, Superintendent/Secretary to the Board  
Bill Olien, Deputy Superintendent, Business and Operations  
Darren Daniel, Assistant Superintendent, Human Resources  
Mary Walters, Assistant Superintendent, Educational Services  
Julie Diaz, Executive Assistant

**Employee Organization Representatives Present**

Kim Binning-Chevlin, President, Murrieta Educators Association

**C.2 Report Out of Closed Session**

President Lunn announced that the Board met in Closed Session to conference with labor negotiators and reported that no action was taken.

**C.3 Pledge of Allegiance**

Board member Paul Diffley led the Pledge of Allegiance

**C.4 Approval of Agenda**

Action Taken: Motion by Kenneth Dickson / Second by Kris Thomasian. Motion passed by the following vote:

Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Yes Oscar Rivas  
Yes Kris Thomasian

**C.5 Communications**

**a. Written Public Comment**

Brooke Stewart’s public comment regarding school start dates and times was read by Julie Diaz, Executive Assistant.

**b. Employee Organizations Communication**

Kim Binning-Chevlin, President of Murrieta Educators Association shared concerns from MEA membership regarding re-opening schools. Mrs. Binning-Chevlin reported that approximately 36% of the membership signed up for the Leading Edge Distance Learning Certification offered by Riverside County Office of Education. She said despite the worries of less funding from the state, employee apprehension due to health concerns, be it age related or underlying conditions, and the task of practicing social distancing while possibly increasing class sizes, membership is stepping up to the challenges of re-opening schools. Mrs. Binning-Chevlin encouraged everyone to contact their Congressional Representative and ask them to support the Educational Stabilization Fund to make sure our student’s needs are not on the chopping block.

**c. Superintendent Communication**

Superintendent Patrick Kelley thanked Mrs. Binning-Chevlin for her comments, saying they were spot on. He said teachers, support staff, principals, leaders here at the District Support Center, and Board of Education have engaged in huge efforts during this Pandemic. Mr. Kelley stated that we must work collaboratively throughout our nation to keep the priorities of education at the forefront, so that we can all shoulder these challenges together. Mr. Kelley mentioned that staff has been planning for multiple scenarios for the 2020/21 school year to meet the needs of our students as best as we can.

**d. Board Member Communication**

Board member Kenneth Dickson commended the spirit and sense of responsible sacrifice each staff member has made to get us through this very challenging time. He stated that the Education system has been dramatically affected during this time, but he has all the confidence that Murrieta Valley Unified School District can meet these challenges head on.

Board member Paul Diffley expressed how proud he is of the staff and teachers for making such a quick turnaround from in class to digital instruction to keep the education delivery going during this time. Mr. Diffley said he is certain that the upcoming months will see the same enthusiasm and dedication to further learning as we move through this difficult time.

Board member Oscar Rivas expressed his gratitude to all the staff and teachers for their extraordinary efforts. He thanked the associations and leadership team for taking the unknown and making decisions to move in a positive direction for student learning in such an interesting and challenging time.

Board member Kris Thomasian thanked Mrs. Binning-Chevlin for her fantastic comments. Mrs. Thomasian congratulated staff and teachers for turning the education model upside down and being successful with the transition. She reported attending a CSBA Delegate Assembly meeting on Tuesday and plans to attend the next meeting on Saturday. Mrs. Thomasian attended the CTA Charter School meeting outlining updates to new Charter School Laws.

Board member Linda Lunn reported attending the CTA Charter School law presentation and CSBA's Board President's roundtable. Mrs. Lunn reassured Mrs. Binning-Chevlin that staff and teachers are not forgotten and are being prioritized during these anticipated challenging times. Mrs. Lunn reported hearing positive community comments regarding the surveys being sent to families for their feedback on options for next school year.

**C.6 Murrieta Valley Unified School District COVID-19 update**

Staff presenters: Patrick Kelley, Superintendent; Bill Olien, Deputy Superintendent; Darren Daniel, Assistant Superintendent, Human Resources; Mary Walters, Assistant Superintendent, Educational Services, Howard Dimler, Executive Director, Student Support; Faythe Mutchnick-Jayx, Executive Director, Elementary Education; Jennifer Schriver, Executive Director, Secondary Education; Zhanna Preston, Executive Director, Special Education; Monica Gutierrez, Public Information Officer:

Staff provided information on the development of re-opening schools task forces, examples of ongoing distance learning at the elementary and secondary level and celebrations planned for 2020 Graduates. Economic impacts of COVID-19 and the implications related to funding for K-12 schools were discussed as well.

**C.7 Approval of Minutes of January 16, 2020, February 12, 2020, February 27, 2020, March 12, 2020 and April 16, 2020 Board meetings**

Action Taken: Motion by Oscar Rivas / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

**C.8 Approval of the 2020/21 Board of Education Meeting Schedule**

Action Taken: Motion by Kris Thomasian / Second by Paul Diffley. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

Board of Education Regular Meetings 5:00 PM

July 2020 – None	January 21, 2021
August 13, 2020	February 10, 2021
September 10, 2020	March 11, 2021
October 8, 2020	April 15, 2021
November 12, 2020	May 13, 2021
December 15, 2020	June 17, 2021

Board of Education Special Meetings 5:00 PM

July 16, 2020	January - None
August 27, 2020	February 25, 2021
September 24, 2020	March 25, 2021
October 22, 2020	April – None
November – None	May 27, 2021
December – None	June 10, 2021

**D. CONSENT CALENDAR**

Action Taken: Motion by Paul Diffley / Second by Kris Thomasian to approve the Consent calendar as presented. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

**D.1 Approval of Brandman University Supervised Fieldwork Agreement**

**D.2 Ratification of Report of Purchases and Warrants Issued**

Report of Purchases from March 27, 2020 through April 27, 2020 and warrants issued on claim numbers X182748 through X183027 in the amount of \$3,839,342.91

**D. CONSENT CALENDAR (continued)**

**D.3 Acceptance of Donations**

SITE	DONOR	EST. VALUE
Avaxat Elementary	Abbott Laboratories/Benevity	\$60.00
Antelope Hills Elementary	Albertson's	\$25.00
	Stater Brothers	\$20.00
Special Education	Mr. & Mrs. Hensley	113.07

**E. HUMAN RESOURCES**

**E.1 Approval of Personnel Report**

Action Taken: Motion by Kris Thomasian / Second by Paul Diffley. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

Type: R = Replacement G = Growth

**CERTIFICATED PERSONNEL – NEW HIRE**

Name: Carrie Bennion	Effective Date: 7/01/2020
Position: Teacher – Family Services	Type: R

**CLASSIFIED PERSONNEL – NEW HIRE**

Name: Brian Connors	Effective Date: 4/15/2020
Position: Integrated Pest Management Worker - Maintenance	Type: R
Name: Melissa Cruz	Effective Date: 4/13/2020
Position: Occupational Therapist – Special Education	Type: R
Name: Emily Fisher	Effective Date: 4/13/2020
Position: Certified Occupational Therapist Assistant – Special Education	Type: R

**CLASSIFIED PERSONNEL – RECLASSIFICATION**

Employee: Elvira Riles	Effective Date: 4/29/2020
From: D.I.S. Aide I - Range 15	
To: D.I.S. Aide – Range 17	

**RESIGNATIONS/RELEASES – CERTIFICATED AND CLASSIFIED**

Employee No. – Effective Date	Employee No. – Effective Date	Employee No. – Effective Date
291031 – 6/08/2020	196248 – 6/08/2020	108263 – 6/08/2020
230769 – 6/08/2020	235430 – 6/08/2020	218712 – 6/08/2020
284564 - 6/08/2020	263537 – 6/08/2020	297780 - 6/08/2020
256000 - 6/08/2020	176877 - 6/08/2020	164893 - 6/08/2020
297788 – 6/08/2020	257151 - 6/08/2020	258919 – 6/08/2020
285195 – 6/08/2020	278961 – 6/08/2020	298538 – 6/08/2020
282748 – 6/08/2020	280514 – 6/08/2020	283999 – 6/08/2020
229357 – 6/08/2020	057356 – 6/08/2020	291035 – 6/08/2020

**E.1 Approval of Personnel Report (continued)**

**RESIGNATIONS/RELEASES – CERTIFICATED AND CLASSIFIED (continued)**

211485 – 6/08/2020	282749 – 6/08/2020	270554 – 6/08/2020
288297 – 6/08/2020	255726 – 6/08/2020	283971 – 6/08/2020
193848 – 6/08/2020	299248 – 6/08/2020	279140 – 6/08/2020
291984 – 6/08/2020	295686 – 6/08/2020	210817 – 6/08/2020
295894 – 6/08/2020	297809 – 6/08/2020	261806 – 6/08/2020
227490 – 6/08/2020	298604 – 6/08/2020	259932 – 6/08/2020

**E.2 Approval of Revised 2019/20 Certificated Staffing Plan**

Action Taken: Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

**E.3 Approval of Revised 2019/20 Classified Staffing Plan**

Action Taken: Motion by Kris Thomasian / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

**E.4 Second Reading and Adoption of Proposed Revisions to Board Policies and Administrative Regulations: AR 4112.23-Special Education Staff, AR 4112.41/4212.41/4312.41-Employee Drug Testing, AR 4144/4244/4344-Complaints, BP/AR 4158/4258/4358-Employee Security, AR 4161.8/4261.8/4361.8-Family Care and Medical Leave**

Action Taken: Motion by Paul Diffley / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

**F. EDUCATIONAL SERVICES**

**F.1 Designation of Representatives to the California Interscholastic Federation Southern Section, Southwestern League for the 2020/21 School Year**

Action Taken: Motion by Paul Diffley / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

## **G. BUSINESS AND OPERATIONS**

### **G.1 Adoption of Resolution No. 19/20-29 Authorizing the Temporary Transfer of Funds between Various District Funds for Fiscal Year 2020/21**

Action Taken: Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Yes Oscar Rivas  
Yes Kris Thomasian

### **G.2 Adoption of Resolution No. 19/20-30 for Year-End Budget Adjustments**

Action Taken: Motion by Kenneth Dickson / Second by Paul Diffley. Motion passed by the following vote:

Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Yes Oscar Rivas  
Yes Kris Thomasian

### **G.3 Adoption of Resolution No. 19/20-31 Authorizing Issuance of Tax and Revenue Anticipation Notes for Normalizing Cash Flow for Fiscal Year 2020/21**

Action Taken: Motion by Kris Thomasian / Second by Oscar Rivas. Motion passed by the following vote:

Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Yes Oscar Rivas  
Yes Kris Thomasian

### **G.4 Approval of Resolution 19/20-32 Authorizing the Murrieta Valley Unified School District Representatives the Authority to Execute Applications for Disaster Relief and Emergency Assistance Administered by the California Office of Emergency Services and the Federal Emergency Management Agency**

Action Taken: Motion by Paul Diffley / Second by Kenneth Dickson. Motion passed by the following vote:

Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Yes Oscar Rivas  
Yes Kris Thomasian

### **G.5 Approval to Award a Contract to Driftwood Dairy for providing Milk, Dairy, Fruit Juice and Ice Cream Products**

Action Taken: Motion by Oscar Rivas / Second by Paul Diffley. Motion passed by the following vote:

Yes Kenneth Dickson  
Yes Paul Diffley  
Yes Linda Lunn  
Yes Oscar Rivas  
Yes Kris Thomasian

**G.6 Approval to use the Los Angeles Unified School District piggyback contract to Xerox Corporation for photocopier lease/rental district wide**

Action Taken: Motion by Kris Thomasian / Second by Oscar Rivas. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

**G.7 Report of P2 Average Daily Attendance totaling 22,340 for Fiscal Year 2019/20**

The board received this report for information.

**G.8 Approval of Educational Specifications for New Alternative Education Facility**

Action Taken: Motion by Kris Thomasian / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

**H. CLOSED SESSION (Optional)**

None

**I. ADJOURNMENT**

President Lunn adjourned the meeting at 6:48 p.m.

*Approved by the Governing Board June 18, 2020*



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**Paul F. Diffley III, Clerk of the Board**