



MVHS USMC JROTC

CADET HANDBOOK

Cadet Name/Platoon# /Squad#

My Platoon Commander

My Platoon Sergeant

My Squad Leader

Platoon meetings are on (Date/time): _____

Notes:

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HISTORY / BACKGROUND

AUTHORIZATION OF JUNIOR ROTC

The enactment of Public Law 88-647 and codification in Title 10, U.S.C., Sec. 2031, authorized the military service secretaries to commission Junior Reserve Officers' Training Corps (JROTC) units at secondary schools that meet established criteria. Accordingly, the Secretary of the Navy has authorized the CMC to establish Marine Corps Junior Reserve Officers' Training Corps (MCJROTC) units throughout the United States.

PURPOSE OF MCJROTC

The purpose of the Marine Corps Junior Reserve Officers' Training Corps program, commonly referred to as "Junior ROTC," is to instill a value of citizenship, service to the United States, personal responsibility, and a sense of accomplishment. It does not seek any particular commitment to the military. The current legal basis for Junior ROTC is Section 2031 of Title 10, United States Code. That section is implemented by the Department of Defense. The governing directive, 1205.13 "ROTC Program for Secondary Educational Institutions," is dated June 16, 1982.

The Department of Defense funds and sponsors JROTC through the Secretaries of the Military Departments. MCJROTC is funded and sponsored through the Office of the Secretary of the Navy. Legally, the JROTC program offered in a high school must be no less than three years. Each year of the program contains 180 hours of leadership instruction and application. The program may extend over four years. Your program meets these requirements. Similar programs are conducted nationwide by the other three military services.

MISSION OF MARINE CORPS JUNIOR ROTC

1. Develop informed and responsible citizens.
2. Develop leadership skills.
3. Strengthen character.
4. Promote an understanding of the basic elements and requirements for national security.
5. Help form habits of self-discipline.
6. Develop respect for, and an understanding of, the need for constituted authority in a democratic society.

ADMINISTRATION / ORGANIZATION

CLASSROOM PROCEDURES

1. At the bell, the class leader will call the class to attention. The class will come to attention and remain at the position of attention.
2. Upon completion of roll call, the class commander will give the command “Ready, seats”. The class will sit at the position of attention until given the command, “At ease”. Upon the command of “at ease”, the students may relax at their desks, however, no talking is allowed.
3. No food, drink or gum is allowed in the classroom area unless authorized by the SMI/MI.
4. Cadets must raise their hand to be recognized. When recognized or asked a question, cadets will stand up while speaking.
6. Use "Sir" or “Ma’am” while addressing or answering the SMI or MI.
8. Do not interrupt the SMI's or MI's conversation. Wait for acknowledgment and then say, "Excuse me, Sir/Ma’am".
10. When the ending class bell rings, the instructor will call on the class leader to dismiss the class. Once all students are in their seats, the class commander will call the class to attention and give the command of “Dismissed”. At this time, cadets may depart the classroom for their next class.
11. Check the desk for personal items and trash prior to leaving class. The room will be clean before leaving. Each TA will be responsible for care and cleaning of the classroom prior to dismissing the class.
12. Bring textbooks, notebooks, and pen or pencil to every class. Cadets will be required to take notes.
14. Uniforms will be worn as directed by the SMI. Each cadet is responsible for reading the daily information board in order to keep informed.
15. **Forms of communication** are: Read board. Text remind. SMI/MI/TA passing word in class. Platoon Meetings. In person meetings. Company formation. Canvas.
16. Cadets are expected to conduct themselves in accordance with MVHS School policy, the JROTC Core Values, Leadership traits/Principles at all times.

CONDUCT, BEARING & DISCIPLINE

SCHOOL CITIZENSHIP

Marine Corps JROTC cadets are high school students. They are fully expected to conduct themselves in accordance with all school rules and regulations at all times. Any cadet failing to maintain higher standards of conduct and citizenship will be subjected to the necessary corrective action.

ENROLLMENT REQUIREMENTS

To be eligible for enrollment and continuance in a MCJROTC unit, the student must be enrolled in, and attending, a regular course of instruction at the school where the unit is located or enrolled in an associated school with an understanding of attendance.

CONDUCT REQUIREMENTS

Cadets enrolled in the MVHS USMC JROTC are expected to adhere to the:

1. JROTC Code of Conduct/all associated regulations
2. Cadet Uniform Pledge
3. The Core Values of Honor, Courage & Commitment
4. MVHS School Policy
5. Rules and regulations as set forth by local, state and federal laws.

Disenrollment may occur for any of the following reasons:

1. Failure to maintain standards for enrollment.
2. Lack of aptitude, indifference to training, disciplinary infractions, or undesirable traits of character.
3. Disenrollment from school/Request of the individual cadet.
4. Found guilty of a misdemeanor or felony.

Should an incident occur, the following steps will be taken to rectify the situation:

1. Counseling (verbal/written). Counseling is typically performed by the affected Cadet's chain of command with the SMI/MI's approval. Cadets are permitted to submit rebuttal statements to a counseling should they feel it was conducted in error. SMI/MI will make all final determinations.
2. Non-Judicial Punishment (NJP): NJP is a more formal form of counseling where evidence of more serious/multiple minor infractions are presented. Rank/billet may be removed. NJP is performed by the affected Cadet's chain of command

with the SMI/MI's approval. Cadets will present/be presented with facts and witnesses to the infraction at hand. SMI/MI will make all final determinations.

3. Court Martial. With the informed consent of the Principal, this procedure will be help for the most serious of infractions. Cadets will present evidence on all sides and all versions of the situation will be presented in order to allow us to make the best determination of corrective action. A court martial allows an accused cadet to state their case for all to hear. Doing so prevents rumors and ensures a cadet may continue to garner the respect of their peers in his/her billet/rank without "secrets" and heresy.

ATTENDANCE

Cadets are expected to attend all mandatory JROTC functions. This includes everything from daily classes to special events. Cadets should anticipate, as much as possible, when they will not be able to attend a JROTC requirement in order to let their chain of command know in advance. Not all events are mandatory, however, those that are deemed as such will require an excuse form with a legitimate excuse to be properly excused. The standard Mandatory events include New Cadet Orientation, Marine Corps Ball, Basic Leadership Course (LE-2-4), Change of Command/Awards Ceremony and the Balloon and Wine Festival.

PUBLIC DISPLAYS OF AFFECTION

Cadets will not display any gestures of affection in school or on school grounds while in uniform. This includes kissing, embracing, holding hands, or other forms of intimate behavior.

DAILY CADET CONDUCT

Cadets arrive on time for class.

Cadets contribute to the class with appropriate answers to questions.

Cadets wear appropriate clothing.

Cadets strive to improve themselves continuously.

Cadets honor their word.

Cadets demonstrate initiative by doing things without being told to.

Cadets remain loyal to their families, fellow cadets and students, their school and their community.

Cadets treat others with dignity and respect regardless of race, religion or gender.

Cadets take care of each other.

Cadets wear their uniforms proudly and with distinction.

Cadets maintain appropriate military haircuts.

Cadets do not smoke/vape etc on school grounds (or ever).

Cadets respond to with adults with a "Yes, or No Sir or Ma'am.

Cadets do not lie, cheat or steal.

Cadets use appropriate language and do not curse or swear.

Cadets do not use drugs.

Cadets offer suggestions to improve the system.

Cadets maintain a can-do attitude.

Cadets respect public and private property.

Cadets respect public laws and regulations.

CURRICULUM / ACADEMICS

SCHOOL ACADEMICS

All Marine Corps JROTC cadets are required to maintain a satisfactory grade point average (GPA) in all their school subjects in order to remain in the MCJROTC program.

Failure to maintain a minimum GPA, as determined by the SMI and approved by the principal, will put the cadet on immediate probation during the next semester. If this happens the cadet may be limited in what activities he or she may participate and they will be placed on mandatory tutoring.

MVHS policy as of August 2019: the minimum GPA required to participate in any JROTC competition and/or fieldtrip is 2.0.

CADET CURRICULUM

Leadership Education is the name of the MCJROTC curriculum because we use the tenants of Marine Corps leadership to teach and develop a sense of responsibility, loyalty, discipline and character in cadets. Throughout the four years of the program, the Leadership Education curriculum is presented by way of five different categories of instruction. Those categories are: (1.) Leadership, (2.) Citizenship, (3.) Personal Growth and Responsibility, (4.) Public Service and Career Exploration, and 5.) General Military Subjects.

CADET PARTICIPATION

Cadets of the MCJROTC Program will participate in a Leadership Education level as dictated by the number of years in the program the cadet has completed. Naturally, LE-1 is for those students entering the program for the first time, while LE-4 is for the cadets who have successfully completed LE-I through LE-3.

Cadets are expected to participate in one community service event per six-week grading period.

1. LEADERSHIP EDUCATION I (LE-I)

The first year of the program provides cadets with an introduction to both leadership and citizenship. The first year also gives the new cadets exposure to personal growth and responsibility and establishes a foundation of military structure and tradition.

2. LEADERSHIP EDUCATION II (LE-II)

The second year continues the leadership and citizenship classes of LE-I. During LE-II the students receive instruction in General Military Subjects with more structure and tradition than in LE-I. Cadets learn organizational skills and the management of a platoon via drill. They also participate in the Basic Leadership Course. This year also provides additional learning experiences in personal growth and responsibility, as well as citizenship.

3. LEADERSHIP TRAINING III (LE-III)

In LE-III, cadets will begin to use their leadership training as they assume positions of increased authority and responsibility within the program. In this year also, detailed instruction on creating Letters of Instruction (LOI) and planning and preparing JROTC functions such as squad games and BLC. Personal responsibility is expected in all aspects of the JROTC.

4. LEADERSHIP TRAINING IV (LE-IV)

LE-4 is a year the culmination of the previous years of LE training. LE-IV cadets will conduct formations and inspections, as well as plan, coordinate and supervise JROTC training events. LE-4 cadets will continue to be challenged academically with managing the entire cadet company, creating and supervising the creation of all LOIs, coordinating with outside entities and ensuring all events are managed with professionalism.

GRADING

Cadets of Marine Corps JROTC will be graded in multiple areas of the program. The academic curriculum portion of the program will be graded very much like other traditional high school classes. However, as part of their overall MCJROTC grade, cadets will also be observed, evaluated and graded on their leadership performance. Leadership

performance will encompass carrying out one's cadet duties and it will also cover participation in citizenship activities and other MCJROTC activities. Grading is specifically detailed in the class syllabus.

RANK & PROMOTION

Cadet Rank Structure.

The rank structure used in Marine Corps JROTC is mirrored after the officer and enlisted ranks in the U. S. Marine Corps. The following ranks (with corresponding billets) are utilized, depending on the size of the unit.

1. Cadet Colonel/Lieutenant Colonel – Cadet Battalion Commander
2. Cadet Major/Lieutenant Colonel – Cadet Battalion Executive Officer
3. Cadet Captain – Cadet Company Commander, S-1 Administrative Officer, S-3 Operations Officer, S-4 Logistics Officer
4. Cadet First/Second Lieutenant – Cadet Company Executive Officer, Cadet Platoon Commander, Battalion Public Affairs Officer/Historian
5. Cadet Sergeant Major – Cadet Battalion Sergeant Major
6. Cadet First Sergeant – Cadet Company First Sergeant
7. Cadet Gunnery Sergeant – Cadet Company Gunnery Sergeant, Cadet Platoon Sergeant
8. Cadet Staff Sergeant – Cadet Company Supply Sergeant, Cadet Company Guide
9. Cadet Sergeant – Cadet Squad Leader, Cadet Company Clerk
10. Cadet Corporal – Cadet Fire Team Leader, Cadet clerk
11. Cadet Lance Corporal – Any qualified Cadet may be promoted to this rank.
12. Cadet Private First Class – Any qualified Cadet may be promoted to this rank.

Cadet Promotions

1. **Promotions** are an honor and a privilege of responsibility. Those cadets receiving promotions must possess the prerequisite abilities and skills. Behavior on and off campus is a consideration for all promotions. Primary authority for promotions rests with the Senior Marine Instructor.
 - a. Promotions are based on demonstrated leadership ability, academic, and disciplinary excellence. The minimum standards for any promotion is to have a current grade point average (GPA) of “2.0”, and to have passed the Youth Physical Fitness Test (YPFT) in the current grading period.
 - b. Cadets being considered for promotion to Cadet Corporal or Cadet Sergeant, must possess a current GPA of “2.0” or higher. For promotion to Cadet Staff Sergeant or higher, the cadet must have a current GPA of “2.5” or higher. All cadet officers and staff noncommissioned officers are required to maintain a minimum GPA of “2.5” to retain their rank.
 - c. Cadet Officers and staff noncommissioned officers that do not meet the minimum GPA of “2.5” will be placed in a probationary status for the following semester. The cadet will have one grading period to meet the standard for rank retention or be considered for reduction. Cadets failing to maintain a GPA of “2.0” may not hold a rank higher than Cadet Private.
 - d. Cadets failing to perform their duties in an efficient manner will be considered for reduction. Cadets who violate JROTC rules, regulations and code of conduct standards will be considered for reduction as well.
 - e. Requests for waivers to the above promotion criteria will be submitted to the Senior Military Instructor.

2. Reappointment

- a. Cadets who departed for disciplinary reasons or were withdrawn in lieu of disciplinary action, and accepted for reenrollment will be appointed to the appropriate rank per the SMI/MI.
- b. Cadets who departed for other reasons and are accepted for reenrollment may be appointed to the appropriate rank per the SMI/MI.

APPEARANCE & UNIFORMS

HAIR

Hair of male cadets will be tapered in the back with sideburns no longer than the orifice of the ear, neatly trimmed. Hair will not fall over the ears or eyebrows and the hair on top will not interfere with normal wear of the military cover. Male cadets will always be clean-shaven except that a moustache may be worn if neatly trimmed. Standards for males are: hair tapered from zero to a maximum of 3 inches (Low USMC Regulation). Hair may not be blocked at the neck. Hair must be tapered.

Hair of female cadets when in uniform will be pinned and arranged so that it will not fall below the collar of the uniform being worn. Hair will not be worn in such a way that the uniform cover cannot be worn properly. Hair must not have “fly-aways” or look unkempt.

EARRINGS

Women cadets may wear small, polished earrings, ball or round stud type with all uniforms except the utility uniform. Earrings must not exceed ¼ inch in diameter. Only one earring per ear is authorized. Earrings may not be worn while participating in parades, reviews or ceremonies. If cadets have new piercings that cannot be removed they may cover up the earring(s) with a band aid or like item while in uniform.

Male cadets will not wear earrings or facial makeup while in uniform. If male cadets have new piercings that cannot be removed, they may cover up the earring(s) with a band aid or like item while in uniform.

UNIFORM DAY

The Marine Corps JROTC program requires that cadets wear their uniform at least one day a week. The Senior Marine Instructor will establish what day of the week cadets should wear their uniforms. Any time a cadet wears his or her uniform, it should always be worn with pride and care. Cadets must always be careful to be on their best behavior when wearing their uniforms. Improper behavior by cadets is not tolerated at any time.

CONDUCT IN UNIFORM

Your appearance and conduct should be impeccable while in uniform. You are representing every United States Marine who ever wore these uniforms and your conduct is expected to mirror the high standards set forth in the uniform regulation manual.

Do not chew gum. Do not smoke, vape, etc.

Do not put your hands in your pockets.

Wear your cover outdoors at all times and remove it indoors.

Salute all officers. Greet all cadets and treat everyone with respect.

Do not use foul language, tease others, or wrestle/play in uniform

UNIFORM CARE

Camouflage uniforms and cotton T -shirts can be washed in warm or cold water only.

All **Service** Uniforms must be dry-cleaned. DO NOT WASH THESE ITEMS.

Unserviceable uniforms can be exchanged for serviceable uniforms.

Notify your squad leader and request an appointment to exchange the item.

Cadets are responsible for their uniforms.

Replacement of lost, stolen or damaged uniforms is the financial responsibility of the cadet. Keep your uniforms in a safe place.

DO NOT LEAVE UNIFORMS IN LOCKERS OR CARS OR RANDOM CLASSROOMS

Cadets leaving the JROTC Leadership program must wash and fold all utility uniforms. All service uniforms must be dry-cleaned, and a current receipt matching the items will presented to the SMI before they will be cleared to drop the JROTC.

UNIFORM DETAILS

Uniform Types

| | |
|----------------------|---|
| Blue Dress “Bravo” | Blue trousers or skirt with blue coat, ribbons only. |
| Blue Dress “Charlie” | Blue trousers or skirt with khaki long sleeve shirt and tie. |
| Blue Dress “Delta” | Blue trousers or skirt with khaki short sleeve shirt. |
| Service “Alpha” | Green trousers or skirt with green coat and L/S shirt. |
| Service “Bravo” | Green trousers or skirt with khaki long sleeve shirt and tie. |
| Service “Charlie” | Green trousers or skirt with khaki short sleeve shirt. |
| Utility Uniform | Camouflage blouse and trousers. |

Belt Lengths

| | |
|------------|---|
| Web Belt | Between 2 and 4 inches past the buckle. |
| Cloth Belt | Between 2 ¾ and 3 ¾ inches past the buckle. |

Military Alignment

Shirt edge, belt buckle and fly of trousers are all in a straight vertical line.

Tie Clasp

Centered between the 3rd and 4th button on the long sleeve shirt.

Trouser Length

Bottom of the trousers is even with the welt where the heel and sole of the shoe join.

Skirt Length

Approximates the knee, not to exceed 1 inch above or below the center of the knee.

Cover

Never worn indoors. School policy prohibits the wearing of any type of hat in the school. ROTC will abide by this policy.

Marine Corps Emblem

On the cover, the wings of the emblem are placed parallel to the deck (floor) and the anchor is pointed forward. On the service alpha and blues, the left and right collar emblems are worn parallel to the deck with anchors pointed inboard.

Enlisted Insignia of Grade

Worn ½ inch from the collar edge and centered on the collar.

Officer insignia of Grade

Worn 1 inch from the collar edge on the centerline of the collar.

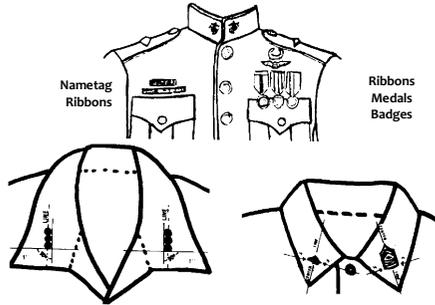
Rank Insignia, Medals, Ribbons and Badges

Rank insignia, medals, ribbons and badges are an integral part of the MCJROTC cadet's uniform. Therefore, these items must be worn with great care.

Rank Insignia. Only the rank insignia designated for Cadets by the MCJROTC program will be worn as shown in the illustrations shown below. Cloth embroidered rank insignia for enlisted Cadets will only be worn on the blue coat. When wearing the Utility "D" uniform, rank insignia will be worn on the front of the utility cap.

- a. Cadet Officers will wear their rank insignia centered on the shoulder strap of their blue coat and all weather coats. On khaki and utility shirts, the small rank insignia will be worn centered between the top and bottom edges of the collar, one inch from the front edge.

- b. Enlisted rank insignia will be worn on khaki shirts, raincoats and utility shirt collars with the point of the chevron up, bisecting the angle of the collar, bottom edge $\frac{1}{2}$ inch from the collar edge.



- c. Medals.
Authorized medals will be worn on the blue coat when prescribed in the training schedule. They will be worn over the left breast pocket, midway between the first and second buttons. When wearing medals, ribbons for which there are no medals will be worn $\frac{1}{8}$ " above and centered over the right breast pocket. (Marksmanship badges will not be worn when medals are worn. Nametags will be worn $\frac{1}{8}$ " above the ribbon bar when ribbons are on the right side.)
- d. Ribbons. When worn, ribbons will be worn $\frac{1}{8}$ " above and centered over the left breast pocket of the khaki shirt or blue coat. When worn with the marksmanship badge, ribbons will be $\frac{1}{8}$ " above the badge.
- e. Badges. Cadets wearing authorized badges will wear them $\frac{1}{8}$ " above and centered over the left breast pocket of the khaki shirt and blue coat.
- f. Marksmanship Badge. Cadets are authorized to wear one marksmanship badge representing the classification earned during their most recent range qualification. The marksmanship badge will be worn $\frac{1}{8}$ " above and centered on the left breast pocket. Marksmanship badges will not be worn with medals on the blue coat.

Wearing of Ribbons and Awards

1. Ribbons and badges authorized and procured through the MCJROTC program. They will not normally be worn during the school day. Ribbons and badges will be worn for prescribed events and are authorized for wear on leave and liberty.
2. Precedence. Ribbons will be worn in the precedence listed below with the senior ribbon on top and to the wearer's right:

- a. Legion of Valor
- b. MCRA
- c. American Legion Award for Scholastic Excellence Ribbon
- d. American Legion Award for Military Excellence Ribbon
- e. Sons of the American Revolution Ribbon
- f. Daughters of the American Revolution Ribbon
- g. Military Order of World Wars Ribbon
- h. Military Officers Association of American (formerly the Retired Officers Association) Ribbon
- i. Veterans of Foreign Wars Ribbon
- j. Daedalian Ribbon
- k. Women Marines Association Ribbon
- l. Noncommissioned Officers Association Ribbon
- m. Military Order of the Purple Heart Ribbon
- n. Navy League Youth Medal Ribbon
- o. Reserve Officers Association Ribbon
- p. Naval Reserve Association Ribbon
- q. American Veterans Ribbon
- r. National Sojourners Ribbon
- s. Scottish Rite Ribbon
- t. Outstanding Cadet Ribbon
- u. Student Leadership Ribbon
- v. Officer Leadership Ribbon
- w. NCO Leadership Ribbon
- x. Civic Service Ribbon
- y. Best Drill Cadet Ribbon
- z. Distinguished Scholastic Achievement Ribbon
- aa. Arts and Academics Ribbon
- bb. Distinguished Military Training Ribbon
- cc. Physical Achievement Ribbon
- dd. Superior Marksman Ribbon
- ee. Athletic Participation Ribbon
- ff. Longevity / Fidelity Ribbon
- gg. Distinguished Conduct Ribbon
- hh. Best Drill Squad Ribbon
- ii. Color Guard, Page 16 Ribbon
- jj. Drill Team Ribbon
- kk. Band / Drum & Bugle Corps Ribbon
- ll. Rifle Team Ribbon
- mm. Orienteering Ribbon
- nn. Recruiting Ribbon

3. Other Awards. All other awards will be worn after the listed JROTC awards in order of precedence. These awards must be approved by the Marine Corps JROTC Program Office prior to being worn.
2. Distinguishing Patches. The Marine Corps JROTC Shoulder patch will be worn on the left sleeve of the blue coat, green coat, khaki shirt, and camouflage utility jacket.

ACTIVITIES / EXTRACURRICULAR ACTIVITIES

DRILL

Drill is an integral part of the Marine Corps Junior ROTC program. Drill teaches good discipline, enhances concentration and builds esprit de corps in a unit. In addition to being a part of the MCJROTC cadet curriculum, a drill team and drill competition is a very worthwhile cadet activity. Drill competition may be conducted from the local to the very competitive national level. Not all cadets will qualify to be a member of the Marine Corps JROTC drill team. Membership on the drill team requires a great deal of dedication and practice.

1. All members of the MCJROTC Drill Team will conduct themselves in a manner as to not bring any discredit upon themselves or the drill.
2. All members are solely responsible for their uniform and the maintenance of their uniform. Failure to do so will result in reduction of rank, disqualification from upcoming trip / competitions and finally suspension from the team.
3. Alcohol, drugs and tobacco are strictly prohibited!
4. Team members must maintain the same academic standards as any other Varsity Sport to maintain their eligibility to compete.
5. Treat all drill rifles with respect and proper weapons handling techniques.
6. Profanity will not be tolerated.
7. Remember that you are what you are perceived to be and first impressions are lasting impressions!
8. Un-sportsman like conduct WILL NOT BE TOLERATED!

9. Treat all faculty, staff and coaches with RESPECT.
10. Any infractions of this code may result in suspension or expulsion from the team.

Color Guard

The Cadet Color guard is an integral part of the community within the City of Riverside. Cadets are requested to perform at events from our MV Baseball Team games to Special Services for fallen Marines.

Community and civic organizations may request ceremonial support from the Marine Corps for participation in appropriate events. The Color Guard is a four-member formation – consisting of the senior Marine Cadet and Color Sergeant carrying the National Colors, a Marine Cadet carrying the Marine Corps Colors, and two Cadet rifle bearers. The Color Guard is responsible for rendering appropriate military honors. This traditional formation adds dignity to any military-related activity, parade, or civic event by showing respect to our Nation and those who have served.

Cadets who desire to be on the Color Guard must attend practices as scheduled. Exceptions can be made on a case by case basis depending of the individual needs of the situation.

Cadets are required to be at all practices and competitions unless previously cleared with the SMI/MI or, of course, in case of emergencies.

All rules and regulations as stated in the Drill Team section apply.

Raider Team

Raider Competition or "Raider" as it is more commonly known is a very popular athletic competition held within Junior ROTC programs around the United States. The exact Raider events differ depending on where you are competing. Generally, no matter where you compete, there will be some type of personal fitness/individual strength test (i.e., push-ups, curl-ups, tire drag, obstacle course, etc.) There will also be a distance team running event, along with some type of "through the woods" obstacle type event. In addition, some form of rescue/first aid event (rescuing a body from the woods on a litter) will be included. Lastly, almost every Raider event requires a Rope Bridge construction/transport component. Other events can be maintained and often are held including first aid test, land navigation, etc. The general idea that Raider competitions are a mental and physical test of strength and endurance which demand a committed group of Cadets willing to train hard to work together as a team in order to achieve a common goal under stressful conditions. Teams are made up of male and female cadets. Cadets are required to be at all practices and competitions unless previously cleared with the SMI/MI or, of course, in case of emergencies. All rules and regulations as stated in the Drill Team section apply.

MARKSMANSHIP

Marksmanship is an exciting and rewarding sport, yet it demands the ultimate in discipline and concentration. A cadet does not have to be big or strong or fast to be an outstanding marksman. Cadets must always realize that while firing an air rifle is a challenging and fun activity, it is never a game and must always be taken seriously. Safety must always be first and foremost in Marine Corps JROTC marksmanship. This applies to marksmanship in the classroom curriculum, as well as on a competitive marksmanship team.

MARKSMANSHIP WEAPONS PROCEDURES

1. Weapons will at all times be physically controlled and accounted for.
2. The Military Instructor is responsible to the Senior Marine Instructor for the control of the weapons in their charge.

Inventory Control

1. Monthly: The last Friday of each month, a serialized inventory of all weapons will be conducted.
2. Weekly: All weapons will be physically sighted each Friday.
3. If the Armory Room is opened, a count will be conducted at the end of each class and before lock-up at the end of the school day.
4. Discrepancies: Will be immediately reported to the SMI.

Issue Procedures

1. Cadets to be issued weapons will form single line outside the Arms Room. Order in this line will be maintained by the Class Commander.
2. Once in the hands of the Cadets, the Class Commander will assist the MI in seeing that all weapons are physically controlled at all times.
3. If weapons are used, the Class Commander will assist the MI in returning weapons to the Arms Room and conducting a count at the end of each class period.

Care and Cleaning

1. Weapons will be turned in to the Arms Room in a clean condition.
2. Care of weapons is an all-hands job.
3. Cleaning of weapons will be done under the supervision of the Instructor Staff.

4. Marksmanship weapons will be cleaned by the rifle team.
5. On a weekly basis, the SMI will sight all weapons for cleanliness.

MARKSMANSHIP QUALIFICATION AWARDS

Marksmanship Qualification Awards. JROTC cadets who participate in rifle marksmanship instruction are eligible to earn qualification badges. The badges designate three qualification levels, Marksman, Sharpshooter and Expert. The Expert badge is the highest ranking and most difficult to earn. The badges signify that the cadets who earn them have demonstrated the knowledge and skill to handle rifles safely and have mastered basic rifle marksmanship skills to achieve required scores in qualification firing tests. JROTC cadets are authorized to wear marksmanship qualification badges on their uniforms.

Qualification Course Standards. The following standards apply to the conduct of unit qualification firing:

1. Rifles. All qualification will be with the Crossman Sporter Air Rifle.
2. Distance. Air rifle qualification firing must be done at a distance of 10 meters (33 feet).
3. Targets. Air rifle qualification firing will be done on the AR 5/10.
4. Clothing and Equipment. During qualification firing, a sling may be used in the prone and kneeling positions, a glove may be worn on the support hand in any position and a kneeling roll may be used in the kneeling position. Shooting jackets may not be worn when qualifying with the air rifle.

Integration with JROTC Marksmanship Curriculum. Cadets must receive marksmanship instruction before they do qualification firing. These marksmanship qualification standards and procedures are designed for qualification firing to be done in conjunction with the teaching in the MARINE CORPS JROTC Leadership Education curriculum. Qualification firing may be done in stages:

1. Instruction in gun safety, the operation of the rifle, the standing position, the technique of firing a shot, sight adjustments and scoring, must be completed before qualification firing is done in any firing position. After this lesson is completed, qualification firing in the standing position may be done.
2. After position firing lessons are completed, qualification firing in the standing and prone positions may be done. To qualify for the Marksman and Sharpshooter badges, qualification firing must be done in those two positions, standing and prone.

- After qualification firing in the standing and prone positions is completed, the kneeling position may be taught and fired for qualification. To qualify for the Expert badge, qualification firing must be done in all three positions, prone, standing and kneeling.

Qualification Scores. To receive a qualification badge, cadets must attain the following scores in qualification firing that is supervised by a unit instructor.

| <u>Qualification Badge</u> | <u>Firing Positions</u> | <u>Air Rifle</u> |
|--------------------------------|---|---------------------------|
| | | <u>AR-5/10 Target</u> |
| Marksman | 10 shots standing 10 shots prone | 110-129 |
| Sharpshooter | 10 shots standing 10 shots prone | 130-200 |
| Expert | 10 shots prone 10 shots standing 1 shots kneeling | 221-300 |

- Qualification Firing Procedures. The unit instructor will designate the times when cadets may do qualification firing. Cadets may be given multiple opportunities to fire qualifying scores.
- To earn the Marksman and/or Sharpshooter badge, a cadet will be credited with the total of the best 10-shot standing and the best 10-shot prone position scores fired during qualification firing periods designated by the instructor. The standing and prone scores count for the Marksman or Sharpshooter badges do not have to be fired at the same time or on the same day.
- To earn the Expert badge, a cadet must fire a 30-shot three-position score (10-shots prone, 10-shots standing and 10-shots kneeling, all fired at the same time) with the following sequence and time limits:

| <u>Stage Time</u> | <u>Limit</u> |
|------------------------|--------------|
| Preparation Period | 10 minutes |
| Prone position | 15 minutes |
| Changeover to standing | 5 minutes |

| | |
|------------------------|------------|
| Standing position | 20 minutes |
| Changeover to kneeling | 5 minutes |
| Kneeling position | 15 minutes |

Practice or sighting shots may be fired in each position before record shots are fired, but any sighting shots and the 10 record shots must be fired within the time limit for that position.

PHYSICAL TRAINING

The JROTC counts as a PE credit for freshmen and sophomores. As such, Cadets are required to conduct physical exercise with their classes each week as scheduled. Illnesses require a parent/guardian note be brought to school before class, and anything extending past one missed session requires a doctor’s note. Juniors and Seniors are also required to physically train with their JROTC class.

A physical fitness test will be administered twice annually and is one of the requirements for promotion in rank and retention in the JROTC. While it is the cadets’ primary responsibility to be able to pass the Youth Physical Fitness Test (YPFT), every effort will be made to properly prepare cadets to obtain a minimum passing score before the official test is conducted.

Classification: The following classification of total scores will be utilized to establish standards for first class, second and third-class participants.

| | |
|-----------------------|------------------|
| 1 st Class | 350 – 500 points |
| 2 nd Class | 250 – 349 points |
| 3 rd Class | 150 – 249 points |
| Failing | Below 150 points |

Events:

Sit-ups

Push-ups

Pull-ups (male) or flexed arm hang (female)

Run: 1 mile

Awards: All cadets scoring more than 250 points will be awarded the Physical Fitness Achievement Ribbon, as well as the National Youth Physical Fitness Program Certificate.

- It is understood that cadets may not be in the best physical shape when they initially join the JROTC. Cadets will be trained in accordance with their capabilities and will not be graded down if they are putting forth the effort needed to make improvement.

USEFUL CADET INFORMATION

Leadership Principals

1. Be technically and tactically proficient.
2. Know yourself and seek self-improvement.
3. Know your people and look out for their welfare.
4. Keep your people informed.
5. Set the example.
6. Ensure that the task is understood, supervised and accomplished.
7. Train your people as a team.
8. Make sound and timely decisions.
9. Develop a sense of responsibility among subordinates.
10. Employ your command in accordance with its capabilities.
11. Seek responsibility and take responsibility for your actions.

LEADERSHIP TRAITS; “JJ DID TIE BUCKLE”

Justice

Judgment

Decisiveness

Initiative

Dependability

Tact

Integrity

Endurance

Bearing

Unselfishness

Courage

Knowledge

Loyalty

Enthusiasm

LEADERSHIP TRAIT DEFINITIONS

1. Bearing – Creating a favorable impression, appearance.
2. Courage – Mental quality that recognizes fear of danger and criticism.
3. Decisiveness – Ability to reach sound decisions in a timely manner.
4. Dependability – Completing assigned tasks completely.
5. Endurance – Mental and physical strength.
6. Enthusiasm – Sincere interest in performing your task.
7. Initiative – Seeing what needs to be done and getting it done without being told to.
8. Integrity – Complete truth and honesty.
9. Judgment – Using facts to make sound decisions.
10. Justice – Being impartial and fair.
11. Knowledge – Learning information.
12. Loyalty – Faithfulness to your organization and yourself.
13. Tact – The ability to deal with others without causing offense.
14. Unselfishness – Placing the welfare of your subordinates ahead of your own.

Marines' Hymn

*From the Halls of Montezuma,
To the shores of Tripoli,
We will fight our country's battles
In the air, on land and sea.
First to fight for right and freedom,
And to keep our honor clean;
We are proud to claim the title of
UNITED STATES MARINE.*

*Our flag's unfurled to every breeze
From dawn to setting sun.
We have fought in every clime and place
Where we could take a gun.
In the snow of far off northern lands
And in sunny tropic scenes,
You will find us always on the job
The UNITED STATES MARINES*

*Here's health to you and to our Corps
Which we are proud to serve.
In many a strife we've fought for life
And never lost our nerve.
If the Army and the Navy
Ever look on Heaven's scenes,
They will find the streets are guarded by
UNITED STATES MARINES*

GENERAL ORDERS

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the guardhouse than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on the sentry who relieves me, all orders from the Commanding Officer, Officer of the Day, and Officers and Non-Commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of fire or disorder.
9. To call the Corporal of the Guard in any case not covered by instructions.
10. To salute all officers and colors and standards not cased.
11. To be especially watchful at night and during the time for challenging, challenge all persons on or near my post, and to allow no one to pass without proper authority.

MISSION OF THE MARINE CORPS

The Marine Corps Shall:

Be organized, trained and equipped to provide Fleet Marine Forces for service with the U.S. Fleet in the seizure or defense of advanced naval bases and for the conduct of such land operations essential to the prosecution of a naval campaign.

Provide detachments for service on armed vessels of the U.S. Navy and security detachments for the protection of property at naval stations and bases.

In connection with the Army, Navy, and Air Force, develop the tactical techniques and equipment employed by landing forces in amphibious operations.

Train and equip Marine forces for airborne operations in coordination with the Army, Navy and Air Force.

MARINE CORPS HISTORY

Marine Corps Birthday – 10 November 1775

Marine Corps Motto – Semper Fidelis – Always Faithful
Faithful to yourself, your comrades, your Corps, and your country

Marine Corps Colors – Scarlet and Gold

Marine Corps Emblem – Eagle, Globe and Anchor
Eagle – Symbol of our country
Globe – Shows Marines serve around the world
Fouled anchor – Shows our Naval ties

First Commandant of the Marine Corps – Captain Samuel Nicholas

First Amphibious Landing by Marines – Providence Island in the Bahamas

Type of sword worn by Marine Officers – Mameluke Sword

The “Grand Old Man of the Marine Corps” – General Archibald Henderson

Red stripe worn on dress blue trousers – “Blood Stripe”

Marine awarded 5 Navy Crosses – “Chesty” Puller

Marine Mascot – English bulldog named “Chesty”

Marine nicknames –
“Leathernecks” for collar worn on uniforms years ago.
“Devil Dogs” for bravery; against the Germans in World War I

Famous Battles –
Mexican War (1848) - Veracruz and Mexico City (Montezuma and
Chapultepec)

World War I (1914 – 1918) – Belleau Wood in France

World War II (1941 – 1945) – Guadalcanal, Iwo Jima, Okinawa, Saipan,

Tarawa

Korean War (1950 – 1953) – Chosin Reservoir

Vietnam (1965 – 1972) – Hue City Khe Sahn

Grenada (1983)

Beirut (1982-1984)

Gulf War (1990-1991)

Iraq (2003-)

Afghanistan (2001-)

DRILL TERMS

Types of commands:

Preparatory Command – Indicates which movement is about to be executed.

Command of execution – Causes the desired movement to be executed.

Alignment A straight line on which several elements are formed.

Cadence The uniform step and rhythm in marching.

Cover To align oneself behind the person to their immediate front.

Distance The space between elements in depth; measured from back to chest.
Normal distance is 40 inches.

Guide An individual upon whom a formation regulates its cadence and direction of march.

Interval Space laterally between elements of the same line. Normal interval is one arms length measured from shoulder to shoulder. Approximately 30 inches. Close interval is approximately 4 inches between shoulders.

Line A formation in which the elements are side by side.

Dress Alignment to the right or left as directed.

Pace A step of 30 inches, the length of a full step in marching at quick time.

Length Quick time – 30 inches measured from heel to heel.
Half step – 15 inches measured from heel to heel.
Back step – 15 inches measured from heel to heel.
Right / Left step – 12 inches measured from inside heel to inside heel.

Rank A line of individuals placed side by side.

File A single column of individuals placed one behind the other.

Time Quick time – 120 steps per minute (normal marching cadence)
Double time – 180 steps per minute
Slow time – 60 steps per minute

Purpose of drill

- (1) To move a unit from one place to another in an orderly manner.
- (2) To teach discipline and coordination.
- (3) Improve morale by developing team spirit.

GLOSSARY OF TERMS

| | |
|--------------------|--|
| Aye Aye, Sir/Ma'am | Official acknowledgment of an order. |
| Barracks | A building where Marines live. |
| Blouse | Coat |
| Bulkhead | Wall |
| Bunk | Bed |
| CMC | Commandant of the Marine Corps |
| CO | Commanding Officer |
| Colors | The national flag |
| Cover | Hat |
| Deck | Floor |
| Drill | March |
| Field Day | Clean up the area. |
| Gangway | Move out of the way. |
| Gear locker | Storage room for cleaning purposes. |
| Gee Dunk | Candy, sweets etc./place where they are sold |
| Gung Ho | Working together in the spirit. |
| Hatch | Door |
| Head | Bathroom |
| MOP | Member of Platoon |
| NCO | Noncommissioned Officer |
| NCOIC | Noncommissioned Officer in Charge |
| Overhead | Ceiling |
| Passageway | Corridor or hallway. |
| PFT | Physical Fitness Test |
| Reveille | Time to get up |
| Secure | Stop work, put away, lock up. |
| Square away | Straighten up. |
| Swab | Mop |

CHAIN OF COMMAND

President of the United States

President _____

Vice President of the United States

Vice President _____

Secretary of Defense

The Honorable _____

Secretary of the Navy

The Honorable _____

Commandant of the Marine Corps

General _____

Assistant Commandant of the Marine Corps

General _____

Sergeant Major of the Marine Corps

SgtMaj _____

Region 4 Director

LtCol _____

Senior Marine Instructor

Marine Instructor

Cadet Company Chain of Command:

Cadet Company Commander

Cadet Capt _____

Cadet Company Executive Officer

Cadet 1stLt _____

Cadet Company 1st Sgt

Cadet 1stSgt _____

Cadet Company Gunnery Sgt

Cadet GySgt _____

Cadet S-1 Officer (Admin)

Cadet _____

Cadet S-2 Officer (Intel)

Cadet _____

Cadet S-3 Officer (Operations)

Cadet _____

Cadet S-4 Officer (Supply)

Cadet _____

Cadet S-6 Officer (Technology)

Cadet _____

Medical Chief

Cadet _____

Platoon Staff:

1st Platoon CMDR

Cadet _____

1st Plt Sgt

Cadet _____

1st Platoon Squad Leaders: _____

2nd Plt CMDR

Cadet _____

2nd Plt Sgt

Cadet _____

2nd Platoon Squad Leaders: _____

3rd Plt CMDR

Cadet _____

3rd Plt Sgt

Cadet _____

3rd Platoon Squad Leaders: _____

4th Plt CMDR

Cadet _____

4th Plt Sgt

Cadet _____

4th Platoon Squad Leaders: _____

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