

MURRIETA VALLEY HIGH SCHOOL

ASSOCIATED STUDENT BODY

APPLICATION FOR CLUB CHARTER

_____ hereby applies for an ASB Charter for the school year of 24-25. We understand that an ASB Charter allows our organization to petition the ASB Council for approval of all fund raising and social activities and that such approval is required by School District Policy. We include a list of our current officers and a copy of our constitution.

(PRINT: President's Name)

(President Signature)

(Date)

(PRINT: Faculty Sponsor's Name)

(Sponsor's Signature)

(Date)

(PRINT: Faculty Sponsor's Name)

(Sponsor's Signature)

(Date)

CHARTER GRANTED: Renewed _____
(Date)

Denied _____
(Date)

List of Officers included: (Yes) (No) Copy of Constitution: (Yes) (No)

Director of Student Activities

Associated Student Body
(Club or Organizational)
MURRIETA VALLEY HIGH SCHOOL
C O N S T I T U T I O N

ARTICLE I - NAME AND PURPOSE

SECTION 1 The name of this organization is: _____

SECTION 2 The purpose of this organization is to: _____

(State briefly what this organization intends to accomplish for the students.)

ARTICLE II - MEMBERSHIP

SECTION 1 Membership of this club shall be open to all interested students of ___MVHS___ School.
(List any other special qualifications, such as G.P.A., class membership, etc.)

ARTICLE III - OFFICERS AND ELECTIONS

SECTION 1 The officers of this organization shall be made up of a President and their board.

SECTION 2 Each elected officer must have a 2.0 grade point average from the previous grading period.

SECTION 3 An officer may be asked to hold more than one office with that officer's consent.

SECTION 4 Elections will be held at least once a year to fill all officer and board positions.
(The date and method of election to be set subject to the approval of the ASB Vice President.)

ARTICLE IV - MEETINGS

SECTION 1 Meetings will be held in an orderly fashion. Those members deemed to be disrupting the meeting may be asked to leave.

SECTION 2 Minutes of the meetings will be kept and are subject to review by ASB Interclub Council President or other authorized ASB agents.

ARTICLE V - AMENDMENTS

- SECTION 1** Amendments may be added or deleted with the approval of a two-thirds majority of the members of the organization.
- SECTION 2** All amendments must be submitted in writing to the ASB Commissioner of Clubs. The ASB Clubs Council Commissioner has the power to veto any amendment to this Constitution.
- SECTION 3** An amendment may be passed over the veto of the Commissioner of Clubs with a simple majority vote of the ASB Council.

ARTICLE VI - BYLAWS

- SECTION 1** All grievances will be submitted to the organization's governing board.
- SECTION 2** All grievances which are brought up before the board will receive a hearing and will be acted upon in a timely manner.
- SECTION 3** The President shall have the power to appoint Ad Hoc Committee chair persons.

ARTICLE VII - OBJECTIVES OF THE ORGANIZATION

(List the observable behavior that this organization anticipates eliciting from its members.)

ARTICLE VII - DUTIES OF OFFICE

- PRESIDENT** Presides over all organization meetings. Spokesperson for the organization. Attends all functions or designate an officer to attend in his/or her absence. Ex-officio member of all committees. Represents the organization before the Associated Student Body and Student Senate.
- VICE PRESIDENT** Serves as President in the absence of same. Attends all functions or designate an officer to attend in his/or her absence. Ex-officio member of all committees.
- SECRETARY** Maintains the minutes of the meetings in a neat and organized manner. Provides a copy of the minutes of the last meeting to the presiding officer prior to the organization's scheduled meetings. Generates all correspondence and submits activity forms to Commissioner of Activities.
- TREASURER** Handles all fiduciary activity for the organization. Deposits all monies with the ASB in a timely fashion. Ensures due diligence for the organization in all financial matters. Provides to the organization at all general meetings a current Financial Status Report.

ARTICLE IX - IMPEACHMENT

- SECTION 1** Should any officer of this organization fail to execute the duties of their office to the satisfaction of the board he/she may be removed from office with a two-thirds vote of the board subject to the approval of the ICC President.
- SECTION 2** Impeachment may be appealed to the ASB Council. Should the ASB Council choose to hear the appeal, a two-thirds vote of the ASB Council will be binding on the Organization.
- SECTION 3** The organization's Faculty Advisor may petition the ASB Council to impeach any and all members of the organization. Such a petition will require a two-thirds vote of the ASB Council for ratification, subject to the approval of the _____ School Director of Student Activities.

RATIFICATION

This constitution has been accepted by _____ and ratified by a majority vote of all members present (Name of Organization) on _____

(Organization President)

(Faculty Advisor)

APPROVAL

Approved on __/__/20__ by:

(Commissioner of Clubs)

(Director of Student Activities)

Murrieta Valley Unified School District
School-Sponsored Student Club Application

School:

Club Advisor:

Phone/Ext.:

Name of Club:

School Sponsored Club

Limited Open Forum

(place an X in the appropriate box)

<u>Guidelines of School-Sponsored Clubs</u>	<u>Guidelines of Limited Open Forum</u>
1. Must be organized at the school	1. Students are enrolled at the school where the meeting is to be held
2. Must have a certificated district employee advisor	2. The meeting is voluntary and student-initiated
3. Must hold the majority of their meetings at school	3. There is no sponsorship of the meeting by the school, the government, or its agents or employees (No Staff Advisor)
4. Must hold the majority of their meetings at school	4. Employees or agents of the school or government are present at religious meetings only in a non-participatory capacity to supervise
5. Must have a democratic plan for selecting officers	5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school
6. Activities shall not conflict with the authority and responsibilities of school officials	6. School persons may not direct, conduct, control, or regularly attend activities of student groups
7. An approval for a club does not guarantee facility usage. All student clubs requesting to use district facilities must complete proper approvals through MVUSD. This applies to both new and existing clubs.	7. Groups shall be responsible for maintaining proper conduct and order at all meetings
8. There must be an educational objective or relationship to the school curriculum.	8. Groups shall be held responsible for the loss or damage of any room(s), supplies, or equipment
9. Must be approved by the Superintendent or designee. Students cannot meet as a designated student club until final approval has been made.	9. Groups shall be assigned a specific location, day(s) and time(s) for their "Limited Open Forum" by the principal or his/her designee
	10. Groups may publicize their meetings on the student bulletin board with approval of the principal

Please completely fill out the qualifying questions below:

1. Student Contact Name(s):
2. Describe the group's main purpose:
3. Describe the types of planned group activities:
4. Indicate the proposed group meeting dates, times and locations:
5. Indicate any special equipment to be used by the group:
6. What shall be the qualifications for membership in this group, if any:
7. Describe what educational objective the group will fulfill, or how it relates to school curriculum:
8. Are funds/donations/spirit pack monies collected? If yes, please list in detail how these funds are used.

 Advisor Approval (sign & date)

 Principal Approval (sign & date)