



Daniel Buchanan Elementary School

"To inspire every student to think, to learn, to achieve, to care"
Jennifer Randel
Principal

James Curtis
Assistant Principal

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

Buchanan Elementary School has developed a written Title I parent and family engagement policy with input from Title I parents and family members. This policy was developed as part of the Site Council where Title I parents are part of the committee and provide input. The policy is also discussed at ELAC meetings and PTA Board/General meetings. The policy is revised and updated each year to gather more input.

Buchanan Elementary School has distributed the policy to parents and family members of Title I students. This policy is posted on the school website and/or included in a yearly newsletter sent to all parents. Hard copies of this policy are available by request in the main office.

To involve parents in the Title I, Part A programs, the following practices have been established:

Buchanan Elementary provides many forums for parent involvement. These include: Back-to-School Nights, Parent Teacher Conferences, Title I Program Parent Information Night, Monthly Coffee and Conversation with EL families, ELAC meetings, DELAC meetings, School Site Council (SSC), District Title I Advisory Committee, Family Math Night, Family Literacy Night, Monthly ELA and Math Make-it-and-Take-it Workshops.

Back-to-School Nights are divided into four designated evenings and times by grade level so that parents can devote their time to each child's classroom. Teachers present curriculum, technology, and behavior expectations to ensure a successful start to the school year.

A week devoted to Parent Teacher Conferences to review student progress, highlighting areas of growth and setting goals to address areas of concern. Teachers provide a variety of times to meet with parents. Translators are also available upon request.

EL families learn about school programs, such as student counseling, ELA, and Math curriculum. ELPAC and CAASPP assessments are reviewed. Buchanan provides monthly Coffee and Conversation with EL families and quarterly ELAC meetings. Translators are provided at these meetings.

SSC reviews our Parent and Family Engagement Policy, Safety Plan, Technology Plan, and SPSA Plan.

Families are encouraged to attend our annual Math and Literacy Nights which engage the community in student learning.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

Title I parents are invited to an annual Title I Program Parent Information Night which will provide information regarding the programs and supports offered at Buchanan, including programs such as iRead, i-Ready Math, System 44, Read 180 Universal, Wonders ELA, and Benchmark ELA . A comprehensive brochure is available for parents which outlines the programs and resources offered.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

Meetings such as Coffee and Conversation with EL families and our Make-it-and-Take-it Workshops provide information during our school hours regarding school counseling programs, Math and ELA programs, and school events for the month. Morning meetings are led by Administration, Intervention Teacher, and RAIN Counselor. Spanish translation is provided. Back to School Nights, ELAC, DELAC, School Site Council (SSC), and the District Title I Advisory Committee are held during the school year after school hours at either the site or the district office. These meetings are led by Administration, Teachers, and District Personnel and translation is provided as needed.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

Buchanan involves Title I parents in this process through bi-monthly SSC meetings, District Title I Advisory Committee meetings and PTA meetings.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]). How does the school provide the information?

Buchanan offers Title I families timely information through our monthly Blazer Post Newsletter, ongoing communication from teachers, Blackboard notification system, our electronic marquee, Peach Jar emails, Coffee and Conversation with EL families, Back to School Nights, Open House, Program Information Night, Progress reports, Report cards, Parent/Teacher conferences, SSC meetings, and PTA meetings.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116(c)[4][B]). How does the school provide the information?

Explanations of curriculum, assessments, and expected proficiency levels are shared with Title I families through Coffee and Conversation with EL parents, ELAC, Student Success Team meetings, IEP meetings, Back to School Nights, Progress Reports, Report Cards, Parent/Teacher Conferences, SSC meetings, and our Title I Program Parent Information Night.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116(c)[4][C]). How does the school provide the opportunities?

Title I parents have the opportunity to attend Student Success Team meetings, Parent/Teacher Conferences, IEP meetings, 504 meetings, and Student Attendance Review Team meetings (SART). Based on Buchanan's open-door policy, Title I parents also have access to discussing concerns with administration, teachers, and support staff.

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

At Buchanan, a partnership between home and school is cultivated through Parent/Teacher conferences, Back to School Nights, monthly Blazer Post Newsletters, the school website, SST meetings, IEP meetings, 504 meetings, Coffee and Conversation with EL families, SSC meetings and ELAC meetings.

Administration and teachers provide parents with program data, progress on grade level standards, and SBAC and ELPAC assessments.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

Title I parents at Buchanan are invited to attend a Title I Program Parent Information Night, Family Math Night, Family Literacy Night, ELAC meetings, Make it and Take it ELA/Math Workshops, Coffee and Conversation with EL families. Families are also invited to our District's annual "Passport to Summer Success Expo" and "Step Up to Success."

These events provide families with hands-on activities and interactions to support the academic growth and enrichment of their students. Parents are also guided on how to access district and site-specific technology programs, such as RAZ Kids and OverDrive (electronic library).

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

Buchanan provides Professional Development days, staff meetings, grade level collaborations, and a PTA Liaison to enhance the collaboration between home and school.

Staff members are educated in how to support the social-emotional needs of our community through counseling opportunities, such as RAIN and Breakthrough. The Student Success Team (SST) process is reviewed annually to increase the effectiveness of the home to school relationship. At staff meetings, district personnel have provided in-service regarding how to support behavioral and academic needs of our student body.

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

The Murrieta Valley Unified School District offers support through their Parent Center, SEPAC, Breakthrough assistance, RAIN Counseling, Mental Health programs, Title I family Math Night, "Step up to Success" (parent mini-conference), and the Annual "Passport to Summer Success Expo."

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

Buchanan Elementary School relays information through Peach Jar emails, monthly Blazer Post Newsletters, Blackboard notification system, the school's PTA Social Media page, the electronic

marquee, and school website. Translation services and Spanish report cards are available upon request by parents.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

Title I parents at Buchanan Elementary School are invited to attend a Title I Program Parent Information Night, Family Math Night, Family Literacy Night, Make-it and Take it ELA/Math Workshops, Coffee and Conversation with EL families, EL after school homework support, numerous PTA activities through the school year, and Watch D.O.G.S. Families are also invited to our District's "Step Up to Success" and the annual "Passport to Summer Success Expo." Buchanan also strives to accommodate needs requested by parents.

Buchanan strives to listen and respond to specific requested needs and make accommodations as needed.

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by Buchanan Elementary on 10/9/2018 and will be in effect for the period of October 2018 – October 2019.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: November 2018.

Jennifer Randel

Signature of Authorized Official

October 9, 2018

Date

California Department of Education
July 2018