

**Tasks High School Seniors Have to Complete BEFORE Enrolling in College
(All tasks are important, but some are more important than other tasks).**

Description of the Task	Rate each task as 1, 2 or 3 Most Important (Level 1) More Important (Level 2) Important (Level 3)
Check e-mail address college has on file once a week in summer.	
Sign up for College Orientation.	
If needed, set up monthly payment plan to spread out tuition/fees payments over the course of the academic year.	
If needed, complete physical (and/or gather immunizations) required by college and submit documentation to college you plan to attend.	
If eligible for financial aid, accept financial aid package including loans offered (Verify that you need any loans offered to you).	
If selected for financial aid verification submit required all documents such as IRS tax transcript, etc.	
Send high school transcript from second semester senior year to college you plan to attend.	
Buy textbooks & any required materials for Fall Semester courses.	
Sign up for College Bridge/Transition Program (if offered).	
Pay deposit to reserve your spot at college. (For most colleges, you must send in by May 1 st).	
Gather ORIGINAL Driver's License/State ID and US Social Security Card OR US Passport OR US Birth Certificate OR Green Card (to verify on-campus job eligibility). ***If DACA eligible, need DACA card to verify on-campus job eligibility.	
Check college online portal once a week in summer to check for any to-dos before classes start in fall.	
Take Placement Tests (complete surveys, online training, etc) required by the college you plan to attend.	
Attend College Orientation (this often involves signing up for classes and meeting with an academic advisor).	
Sign up for Peer Mentoring Program (if offered).	
If living on campus, send in housing deposit (Most colleges require deposit by May 1 st).	
Update contact information (email address, snail mail address & cell phone number) with college (in case any of this information changes) to ensure college can reach you during summer.	
Ensure AP test results are sent to the college you plan to attend to ensure you receive any course credit for your scores.	