



## MEETING MINUTES

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### Attendees

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#### Voting Board Members

Paul Diffley III, Board President  
Linda Lunn, Board Member  
Nicolas Pardue, Clerk of the Board  
Julie Vandegrift, Board Member  
Nancy Young, Board Member

#### Staff Members

Dr. Ward Andrus, Superintendent  
Richard Rideout, Assistant Superintendent, Human Resources  
Faythe Mutchnick-Jayx, Assistant Superintendent, Educational Services  
Julie Diaz, Executive Assistant

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### A. OPENING BUSINESS

#### 1. Call to Order

President Diffley called the Board of Education Regular meeting to order at 5:02 p.m. at the Murrieta Valley Unified School District Support Center, 41870 McAlby Court, Murrieta, California. He announced that the meeting was being livestreamed to the public.

#### 2. Establishment of Quorum

A quorum was established with Paul Diffley, Linda Lunn, Nicolas Pardue, Julie Vandegrift and Nancy Young in attendance.

#### 3. Pledge of Allegiance

Board member Linda Lunn led the Pledge of Allegiance.

#### 4. Approval of Agenda

Motion made by: Nicolas Pardue; Motion seconded by: Julie Vandegrift

#### Voting:

Paul Diffley III - Yes  
Linda Lunn - Yes  
Nicolas Pardue - Yes  
Julie Vandegrift - Yes  
Nancy Young – Yes

## **B. COMMUNICATIONS**

### **1. Superintendent Report**

Superintendent Dr. Ward Andrus reported that the 2023/24 Student Board Member will be Isabella Dadalt from Murrieta Valley High School. He reflected on the accomplishments over the past year, including 21,122 high school graduates, 17,133 8th grade student promotions to high school and 17,111 5th grade student promotions to middle school, along with 88,463 community service hours completed by Murrieta Valley USD students. Dr. Andrus expressed his excitement about the opportunities on the horizon for the 2023/24 school year and reported on the Murrieta Elementary School construction project. He presented Trustee Lunn with a California School Board Association certificate recognizing her completion of all five Masters in Governance courses.

### **2. Public Comment**

President Diffley called for a motion to extend comments on agenda item D.7 Approval of Proposed New AP US History Curriculum to 30 minutes so that all members of the public wishing to comment would have an opportunity to speak for up to three minutes each.

Motion made by: Julie Vandegrift; Motion seconded by: Nicolas Pardue

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

Yvette Anthony, Karen Michaud, Alfonso Kirk, Maria Regueiro, Pam Barrett, David Barrett, Jolinne Cochran and Michelle Singleton all individually commented on AP US History textbook adoption.

Karl Kunze expressed his concerns about Trustees Nicolas Pardue and Julie Vandegrift's ties to a politically active church in the area.

Frank Donahoe commented on his positive experience with the school district in the past and expressed hope for continued standards supporting an award-winning school district.

Marguerite Rucker, Cierra Guerra, Melanie Kirk on behalf of Natalee Hartwell, and Raquel Anthony spoke in support of parent advisory groups and highlighted the work of the African American Parent Advisory Council.

Heather Long commented on the need for a more diverse staff in Murrieta Valley USD.

### **3. Employee Organization Reports**

Kimberly Binning-Chevlin, President, Murrieta Educators Association congratulated Adriana Toon for being selected to participate in CTA's 2023/24 Human rights Cadre Training program. Mrs. Binning-Chevlin reported that she, Chrissy Anderson-Huber, Teresa Basin and Steve Basin had been elected to represent MEA at the National Education Association Representative Assembly in Orlando, FL, and various MEA team members would be attending the CTA President's Conference in Burlingame, CA and the CTA Summer Institute at UCLA.

**B. COMMUNICATIONS** (continued)

**4. Board Member Reports**

Board member Nicolas Pardue spoke about the Profile of a Graduate and questioned how success is being measured in our schools besides the student being A - G compliant. He expressed concerns about the decline in student's math, reading and writing skill sets along with classroom behavior.

Board member Nancy Young discussed the adoption of the new AP US History textbook and expressed her support for the original textbook, Give Me Liberty, based upon the expert teacher's recommendation. Ms. Young shared her positive experience as a Board member attending Murrieta Mesa High School's graduation ceremony this year.

Board member Julie Vandegrift talked about California's budget and the potential financial crisis facing California schools. She mentioned articles from the California School Board Association, the New York Times, the Washington Free Beacon, and the Los Angeles Times.

Board member Linda Lunn updated her fellow Board members on the topics discussed at the California School Board Association Delegate Assembly meeting held in May. Mrs. Lunn reported on her attendance at district high school graduation ceremonies and various year end recognition events throughout the District.

Board member Paul Diffley praised the staff for coordinating an exceptional graduation ceremony at Murrieta Mesa High School. Mr. Diffley expressed his gratitude for the staff members who keep our schools running throughout the year.

**C. CONSENT CALENDAR**

Approval of the Consent Calendar items C.1 - C.8 as presented.

Motion made by: Nicolas Pardue; Motion seconded by: Nancy Young

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**1. Ratification of Report of Purchases and Warrants Issued**

Report of Purchases from April 24, 2023 through May 28, 2023 and warrants issued on the claim numbers X207209 through X208124 in the amount of \$6,684,289.43

**2. Acceptance of Donations**

<b>Site</b>	<b>Donor</b>	<b>Est. Value</b>
Antelope Hills	Antelope Hills PTA	\$394.42
Buchanan	Box Tops for Education	\$6.00
Cole Canyon	Cole Canyon PTC	\$4,000.00
E. Hale Curran	American Heart Association	\$60.00
	Cane's	\$315.00
	SoCallREN	\$1,000.00

**C. CONSENT CALENDAR** (continued)

**2. Acceptance of Donations** (continued)

<b>Site</b>	<b>Donor</b>	<b>Est. Value</b>
Monte Vista	Special Olympics So. Cal	\$2,000.00
Tovashal	Special Olympics So. Cal	\$500.00
	U'SAgain, LLC	\$85.62
Shivela	Box Tops for Education	\$13.50
MCA	Murrieta Rotary	\$1,265.01
Murrieta Valley	Special Olympics So. Cal	\$6,000.00
MVUSD	Chief Weiser/Cal Fire Riverside County	\$55,000.00
Vista Murrieta	Ohiopyle Prints, Inc.	\$10.86
	Amer. Online Giving/Abbott Labs	\$231.92

**3. Approval to Dispose of Obsolete/Unusable Materials**

<b>Quantity</b>	<b>Item</b>
4	Double Stack Ovens
2	Desks
16	Chairs
75 Pallets	Plexiglass Shields/Sneeze Guards

**4. Approval of Athletic Coaches**

<b>Name</b>	<b>Sport</b>	<b>Site</b>
Rudy Brown	Girls' Basketball	Murrieta Mesa High School
Dominic Tassone	Baseball	Vista Murrieta High School
Cameron Larkins	Football	Vista Murrieta High School
Alexei Mendoza	Football	Murrieta Mesa High School
Taylor Baggest	Lacrosse	Murrieta Mesa High School
Makio Haywood	Track & Field	Vista Murrieta High School

**5. Approval of Minutes**

Approval of the May 11, 2023 and May 25, 2023 meeting minutes as presented.

**6. Approval of Certification of Authorized Agents for the 2023/24 School Year**

In Any Capacity and for All Dollar Amounts:

Ward Andrus, Superintendent

Darren Daniel, Deputy Superintendent

Faythe Mutchnick-Jayx, Assistant Superintendent, Educational Services

Richard Rideout, Assistant Superintendent, Human Resources

James Whittington, Chief Financial Officer

Purchase Orders and Contracts up to \$250,000 (excluding Public Works and Maintenance Contracts), Public Works Contracts less than \$200,000, Maintenance Contracts Less than \$99,100 pursuant to Public Contract Code (PCC) Section 20111(a):

Samantha Toumayan, Director, Fiscal Services

Nadia Zeien, Director, Purchasing

Jill Lancaster, Director, Nutrition Services

**C. CONSENT CALENDAR** (continued)

**6. Approval of Certification of Authorized Agents for the 2023/24 School Year**  
(continued)

Federal and State Reports (Financial and Program):

Samantha Toumayan, Director of Fiscal Services  
Jill Lancaster, Director, Nutrition Services  
Joe Parla, Executive Director, Elementary Instruction  
Jennifer Schriver, Executive Director, Secondary Education  
Zhanna Preston, Executive Director, Special Education

Revolving Cash/Clearing Accounts:

Samantha Toumayan, Director, Fiscal Services  
Jill Lancaster Director, Nutrition Services  
Alyssa Breckon, Payroll Coordinator  
Kerri Moreno, Accounting Coordinator

Insurance Agreements, Insurance Contracts, and Related Claims:

Craig Frame, Executive Director, Human Resources  
Roy Monge, Director, Risk Management

Data Processing Privacy Agreements (DPA):

Jonathan Pratt, Chief Technology Officer  
Howard Dimler, Executive Director, Student Support

**7. Review of Investment Report for the Quarter Ending March 31, 2023**

**8. Review of Associated Student Body Financial Reports for the Quarter Ended March 31, 2023**

The quarter ending March 31, 2023, shows combined assets of ASB funds to be \$3,408,993.65.

**D. ACTION/INFORMATION ITEMS**

**1. Adoption of Resolution No. 22/23-22 Authorizing Compensation for Board Member, Nicolas Pardue for his absence at the May 25, 2023 Special Board Meeting**

Motion made by: Julie Vandegrift; Motion seconded by: Nancy Young

Voting:

Paul Diffley III - Yes  
Linda Lunn - Yes  
Nicolas Pardue - Abstain  
Julie Vandegrift - Yes  
Nancy Young - Yes

**2. Approval of 7% Salary Increase for Superintendent Effective July 1, 2023**

Prior to taking action on agenda items D.2 and D.3 Nicolas Pardue, Clerk of the Board, provided the following oral summary of recommendations considered by the Board:

- The term of the Superintendent's employment agreement remains July 1, 2022 through June 30, 2026.
- As reflected in the amendment, the Superintendent's annual salary will be \$336,821, effective July 1, 2023, payable in 12 equal monthly installments.

**D. ACTION/INFORMATION ITEMS** (continued)

**2. Approval of 7% Salary Increase for Superintendent Effective July 1, 2023** (continued)

- The new salary includes a 7% increase, which was also provided to other employee groups and the District's senior management, a step adjustment and an increase resulting from the elimination of a travel and transportation stipend.
- Except as modified by the amendment, the current employment agreement shall remain in full force and effect.

Motion made by: Nancy Young; Motion seconded by: Nicolas Pardue

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**3. Approval of Amendment to Employment Contract for District Superintendent, Dr. Ward Andrus, Effective July 1, 2022 through June 30, 2026**

Motion made by: Nancy Young; Motion seconded by: Julie Vandegrift

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**4. Approval of Personnel Report**

Approve the attached Personnel Report, which includes Certificated personnel promotion, transfer, and new hire; Classified personnel promotion, transfer and new hire; Certificated and classified substitute personnel; and resignations and/or releases of certificated and/or classified employees.

Motion made by: Linda Lunn; Motion seconded by: Nancy Young

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**5. Approval of the 2023/24 Certificated and Classified Staffing Plans**

Motion made by: Linda Lunn; Motion seconded by: Julie Vandegrift

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**D. ACTION/INFORMATION ITEMS** (continued)

**6. Approval of the Local Control and Accountability Plan 2023-2024, Budget Overview for Parents, & State Dashboard Local Performance Indicators**

Motion made by: Linda Lunn; Motion seconded by: Nancy Young

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**7. Approval of Proposed New AP US History Curriculum**

Grade Level: 11

New Curriculum: Fabric of a Nation: A Brief History with Skills and Sources; Bedford (2020)

Motion made by: Nancy Young; Motion seconded by: Julie Vandegrift

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**8. Receive Williams Uniform Complaints Quarterly Report**

The Board received this report indicating that there were no complaints filed for the fourth quarter of the 2022/23 school year.

**9. Adoption of the 2023/24 Fiscal Year Budget for the Murrieta Valley Unified School District and Certification of Review of Budget in accordance with State adopted criteria and standards**

Chief Financial Officer, James Whittington, reviewed the key components of the District's 2023/24 fiscal year proposed budget. The report shows proposed revenues of approximately \$340.8 million and expenditures of approximately \$353.0 million. Mr. Whittington stated that the 2023/24 proposed budget and multi-year projections indicate that the district will be able to meet its financial obligations for the budget year and two successive fiscal years.

Motion made by: Nicolas Pardue; Motion seconded by: Linda Lunn

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**D. ACTION/INFORMATION ITEMS** (continued)

**10. Adoption of Resolution No. 22/23-23 Authorizing the Education Protection Account (EPA) Requirements**

Motion made by: Nancy Young; Motion seconded by: Linda Lunn

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**11. Adoption of Resolution No. 22/23-24 Authorizing and providing for the Levying of Special Taxes within various Community Facilities Districts**

Motion made by: Julie Vandegrift; Motion seconded by: Linda Lunn

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**12. Adoption of Resolution No. 22/23-25 To Commit Funds in the General Fund Balance**

Motion made by: Nancy Young; Motion seconded by: Linda Lunn

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**13. Approval to Renew Contracts to Papa John's Pizza and Domino's Pizza to Provide Fresh Pizza for the 2023/24 School Year**

Motion made by: Linda Lunn; Motion seconded by: Nicolas Pardue

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes



**D. ACTION/INFORMATION ITEMS** (continued)

**14. Approval to Award Contract to P&R Paper Supply Company for Paper Goods and Supplies for the 2023/24 School Year**

Motion made by: Nicolas Pardue; Motion seconded by: Julie Vandegrift

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**15. Acceptance of Donations and Terms from Special Olympics Southern California Unified Champion Schools**

<b>Site</b>	<b>Grant Amount</b>
Alta Murrieta	\$2,400.00
Antelope Hills	\$3,000.00
Monte Vista	\$2,000.00
Murrieta Elementary	\$1,000.00
Rail Ranch	\$1,455.00
Tovashal	\$500.00
Dorothy McElhinney	\$3,000.00
Shivela	\$3,000.00
Thompson	\$3,000.00
Warm Springs	\$4,000.00
Murrieta Mesa	\$1,000.00
Murrieta Valley	\$6,000.00

Motion made by: Linda Lunn; Motion seconded by: Julie Vandegrift

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young - Yes

**16. First Reading of Proposed Revisions to Board Policies and Administrative Regulations**

The Board received BP/AR 1330 - Civic Center - Use of School Facilities for first reading. There were no changes recommended.

**E. CLOSED SESSION (Optional)**

None

**F. RECONVENE TO OPEN SESSION (Optional)**

**1. Report Action Taken in Closed Session**

**G. ADJOURNMENT**

President Diffley called for a motion to adjourn the meeting at 7:21 p.m.

Motion made by: Nicolas Pardue; Motion seconded by: Julie Vandegrift

Voting:

Paul Diffley III - Yes

Linda Lunn - Yes

Nicolas Pardue - Yes

Julie Vandegrift - Yes

Nancy Young – Yes

*Approved by the Governing Board July 18, 2023*



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**Nicolas Pardue, Clerk of the Board**

**A. CERTIFICATED PERSONNEL**

**PROMOTION/TRANSFER:**

Last Name	First Name	Position From	Site From	Position To	Site To	Effective Date	Type
Kea	Marcie	Assistant Principal	Murrieta Elementary School	Principal	Murrieta Elementary School	07/01/2023	R
Macias	Jennifer	Child Development Teacher	Family Services	Teacher	Tovashal Elementary School	07/01/2023	R

**NEW HIRE:**

Last Name	First Name	Position	Location	Effective Date	Type
Emerick	Samantha	Teacher	Avaxat Elementary School	07/01/2023	R
Gettman	Amy	Teacher	Murrieta Elementary School	07/01/2023	R
Poole	Crystal	Family Services Supervisor	Family Services	07/01/2023	R
Pugh	David	Teacher	Dorothy McElhinney Middle School	07/01/2023	R
Tousignant	Michael	Teacher	Vista Murrieta High School	07/01/2023	G
Contreras	Jose	Director	Facilities	06/01/2023	R

**B. CLASSIFIED PERSONNEL**

**PROMOTION/TRANSFER:**

Last Name	First Name	Position From	Site From	Position To	Site To	Effective Date	Type
Loredo	Juan	Groundskeeper I	Grounds	Groundskeeper III	Grounds	06/01/2023	R
Casales	Amanda	SEED Worker III	Family Services	Eligibility Technician	Family Services	07/01/2023	G

**NEW HIRE:**

Last Name	First Name	Position	Location	Effective Date	Type
Prokopchuk	Kyer	Field Support Technician	Technology	06/12/2023	G

**C. SUBSTITUTE PERSONNEL:**

**CERTIFICATED:**

Name	Name	Name	Name	Name
Olivas, David				

**CLASSIFIED**

Name	Name	Name	Name	Name
Parish, Emma				

**D. RESIGNATIONS/ RELEASES (Certificated and Classified)**

Employee No. and Effective Date	Employee No. and Effective Date	Employee No. and Effective Date	Employee No. and Effective Date
264397 – 06/02/2023	325240 - 06/30/2023	333143 – 06/02/2023	331777 – 06/02/2023
229766 – 06/16/2023			