

**TV/Video Production Classroom Safety, Behavior and Daily Business Policy**  
**Murrieta Valley High School • Instructor:** Ella Harrison  
Room 825 & Studio 826 • E-mail: eharrison@murrieta.k12.ca.us

1. **ALL** students will turn off all electronic devices during class
2. **NO eating, drinking or chewing gum is allowed in class or the TV studio. Do not use vending machines during class time. Only drinking water will be allowed, when filming on campus. (Violations will receive 2 days of detention.)**
3. Student **WILL NOT** mark computers, desks or classroom equipment. Please help us keep the equipment looking new.
4. CD/DVD drives in computers are for educational purposes only. **DO NOT** play private music CD's or DVD movies. **DO NOT** duplicate/copy copyrighted CD's or software programs from any computer station. All CD's and DVD's must be approved by the instructor, before used on projects.
5. When using the internet, students **will not** play video games, log on to violent websites, music video sites, or visit material which violates the school internet policy agreement.
6. Students **WILL NOT** create dangerous videos, violent videos or artwork, weapons, images related to drugs, party flyers, gang symbols, adult material content or other material(s) which are against school policy and California Education Code
7. Sexual Harassment, bullying, discrimination, poor choice of words, or deliberate poor decisions **will not be tolerated**.
8. Student will not throw objects (i.e. pencils, coins, paper clips, staples or trash) or **horseplay** in the classroom/TV studio.
9. **ALL** students will be treated with **respect** and **professionalism** at all times. Any student that **will not follow the classroom behavior policy** or **listen to the instructor** will be removed from class, contact his/her parents by phone and explain his/her poor behavior in class to parents and placed in OCI.
10. Please handle all classroom equipment with tender care and professionalism. Our equipment is state of the art; please help us keep it that way.

Please read this document very carefully. It is very important that you understand and follow these guidelines, so that we may all have a positive, safe and productive learning experience.

Murrieta Valley High School Discipline Policy, as outlined in your student/parent handbook and as noted, will be implemented to handle any violation of the above classroom policies and any additional poor behavior choices not listed above.

Student Name (Print Please) \_\_\_\_\_ Period: \_\_\_\_\_

Students Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_